

MORA-SAN MIGUEL ELECTRIC COOPERATIVE, INC.
ELECTION PROCEDURES
BOARD POLICY NO. 102
Supersedes Policy 30

SUBJECT: Election Procedures

OBJECTIVE: To provide an orderly procedure for conducting the elections of the Mora-San Miguel Electric Cooperative.

POLICY:

1. Community Property Membership:

Either spouse may vote a membership standing in the name of a married person.

No one else, including close relatives of such member, may vote under such membership.

2. Entity Membership:

- A. Membership in the name of an entity, such as a corporation, association, partnership, governmental entity, parish, and the like, shall be voted only by an owner, officer, manager, member of the entity's board of directors, or member of the clergy, including priests, deacons, bishops and vestry member.
- B. The entity shall execute the Cooperative's Entity Designation form in which the entity shall certify:
- Name of registered entity;
 - Name and address of person designated to vote on behalf of entity and
 - Whether the person is the entity's owner, officer, manager, member of the entity's board of directors or member of the clergy, including priests, deacons, bishops and vestry members;
 - Type of election;
 - Date and location of election; and
 - The authorized signature of the entity.
- C. The Entity Designation form shall be filed in the main office in Mora or submitted at or before the election.

D. The Entity Designation forms shall be mailed by the Cooperative to entities no later than ten (10) days before any election.

3. Challengers and Election Officials:

- A. Each candidate may challenge in person or appoint a challenger at the time of, or before the election, and the name of such designated challenger shall be submitted in writing to the office of the Cooperative in Mora. A person designated by an entity may be challenged before receiving a ballot if he has no valid credentials.
- B. Prior to commencement of the election, each candidate may designate not more than two (2) persons to act as election officials.
- C. If a designated official fails to appear in time for observing the registering of voters or if the number of election officials nominated appears to be insufficient to conduct an orderly election, the president, or in his absence the vice-president, secretary or other trustee, may so appoint from those members present at the meeting.
- D. If an individual is challenged as an eligible voter, the Cooperative shall permit the individual to vote by provisional ballot.
- E. Each election official shall be paid a fee of \$50.00 plus mileage. Challengers shall serve without pay from the Cooperative.

4. Registration and Voting:

- A. In District Elections, registration of members shall begin at 4:00 o'clock p.m. and shall end no later than 7:00 p.m., unless otherwise determined by the Board. Voting shall commence immediately at the time of the opening of Registration. A running quorum shall be calculated so that if a quorum of members have registered prior to the close of voting and the calling of the district meeting to order, such quorum shall be deemed sufficient for the purpose of conducting the business of the district meeting.
- B. At the Annual Meeting, registration of members shall begin a 9:00 o'clock a.m. and shall end no later than 12:00 o'clock noon, unless determined by the Board. Voting shall commence immediately at the time of the opening of Registration. A running quorum shall be calculated so that if a quorum of members have registered prior to the close of voting and the calling of the

annual meeting to order, such quorum shall be deemed sufficient for the purpose of conducting the business of the annual meeting.

5. Certification of Results:

Following the close of the election, the election officials shall certify to the Results in writing and shall deliver the same, together with all other election supplies, to the official recorder for the Cooperative.

6. Certificate of Election:

Certificates of election and election supplies shall be filed with the Cooperative.

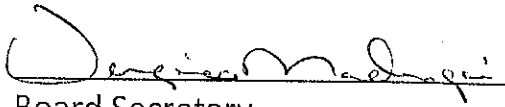
7. Miscellaneous:

- A. Nominating Petition forms will be provided by MSMEC. For the purpose of obtaining signatures, all pages submitted with signatures must be the **Nominating Petition** head page. Signatures not on said head page will not be accepted and will be disqualified.
- B. A current list of active members shall be available for inspection at the Cooperative's office in Mora not less than seven (7) days before the election.
- C. Candidates or their representatives may purchase copies of such membership Lists and/or labels upon payment of a fee of twenty-five cents (.25) per 11-inch sheet.
- D. Candidates or their representative may purchase copies of registrant's lists compiled during the election upon payment of a fee of one dollar (\$1.00) per page.
- E. All members shall be registered by the Cooperative's registrar before receiving a ballot. Those persons whose right to vote has been challenged and upheld by the election officials shall also be entered on the register with the notation "challenged".

- F. All elections of the Cooperative shall be held in public buildings, if at all possible.
- G. The Cooperative Attorney shall be involved with the certification of the process.

The Board shall be responsible for the enforcement of this Policy.

Approved: April 13, 1993
Effective: April 13, 1993
Reaffirmed: February 24, 1995
Revised: November 29, 2005
Revised: April, 29, 2009
Revised: June 23, 2011
Revised: March 27, 2013


Board Secretary

NOMINATING PETITION

I, the undersigned, a registered member of the Mora-San Miguel Electric Cooperative, Inc. of the County of San Miguel, hereby nominate _____, in the County of San Miguel, New Mexico, for the office of **Board Trustee**, to be voted for at the election to be held by the Mora-San Miguel Electric Cooperative, on _____ I declare that I am a member of the Mora-San Miguel Electric Cooperative and that I am a resident of the State, District, County and area to be represented by the office for which the person being nominated is a candidate. **I also declare that I have not signed, and will not sign, any nominating petition for more persons than the number of candidates necessary to fill such office at the next ensuing Cooperative election.**

<u>Name Printed as Registered</u>	<u>Address as Registered</u>	<u>Signature</u>	<u>Date</u>	<u>Name of Candidate you are Nominating</u>
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3.				
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12.				