

MORA-SAN MIGUEL ELECTRIC COOPERATIVE, INC.
BOARD OF TRUSTEES MEETING MINUTES
HELD ON
AUGUST 30, 2015

The Board of Trustees Meeting of August 30, 2015 was called to order by Chairman, Robert M. Quintana, at approximately 1:25 p.m. Meeting previously scheduled for August 28, 2015 had to be cancelled and rescheduled on this day, 30th of August.

1. ROLL CALL AND DETERMINATION OF QUORUM

Present:	Robert Baca
	Virginia Mondragon
	James Ortiz
	Diego Quintana – Via phone
	Robert M. Quintana
Others	LaDonna LaRan, CFO
Present:	Debbie H. Alexander, Administrator

2. INVOCATION – The invocation was led by Robert Baca, Vice-Chairman.

3. PLEDGE OF ALLEGIANCE – The Pledge of Allegiance was recited.

4. APPROVAL OF AGENDA – The Agenda was presented for review and approval. Diego Quintana asked that the following be added to agenda: New Business – d. School in Albuquerque. **A motion to approve the agenda as amended was made by Robert Baca and seconded by Virginia Mondragon. Motion carried unanimously.**

5. SAFETY REPORT – LaDonna LaRan, CFO, reviewed the Safety Report for the month of July 2015. There were no accidents, near misses, nor on-the-job injuries in either Mora or Pecos. Mr. Roy O'Day conducted training on the following Emergency Plans and OSHA topics: Fire Prevention; Heat Stress; and Blood Borne Pathogens.

6. RECOGNITION OF GUESTS –

- a. Invited Speakers – (15 minute time limit) - None**
- b. General Public Comment (5 minute time limit) - None**

7. ACTION OF REGULAR MEETING MINUTES HELD ON JULY 23, 2015 – The Minutes of the Regular Meeting held on July 23, 2015 were presented for review and approval. After review, **a motion was made by Virginia Mondragon, seconded by James Ortiz, to approve the Minutes of July 23, 2015 as presented. Motion carried. Diego Quintana abstained as he was not in attendance.**

8. APPROVAL OF NEW MEMBERSHIPS (MORA 20 – PECOS 20) - A total of forty new memberships were presented for review and approval. **A motion was made by Diego Quintana and seconded by James Ortiz to approve all new memberships presented. Motion carried unanimously.**

9. MANAGER'S REPORT

a. Delinquent Report – The Delinquent Report for July 2015 was reviewed. There were a total of 822 delinquent accounts totaling \$206,965.39. After collections, 88 of those accounts remained unpaid - for a total of \$20,228.04.

b. RUS Form 7 – CFO LaDonna LaRan reported on the RUS Form 7. Operating Revenue and Patronage Capital for the period ending July 31, 2015 was \$940,304 and Cost of Purchased Power was \$438,483. Total Operation & Maintenance Expense was \$828,304 and Patronage Capital or Margins for the month was (\$23,048) and \$446,965 for the year. MSMEC has 10,873 consumers and 1,940 miles of line. TIER for the month was at 0.45% and 2.41% YTD. DSC was 1.23% for the month and 2.03% YTD. Percentage of debt is as follows: REA Debt = 10%; CFC Debt = 3%; CoBank Debt = 87%.

c. Outage Report – The Outage Report for July was reviewed. Most outages were short in duration and in number of consumers it affected. One outage was reported on July 5th affecting 50 consumers for 3 ¼ hours in the Colonias area. After patrolling the line, an owl found on the line was removed and power restored. Another outage reported on July 31st affected 400 consumers. Trouble was located at the Storrie Lake Substation.

10. FINANCE REPORT – A motion was made by Robert Baca, seconded by Diego Quintana, to dispense with the reading and approve the minutes of the Finance Meeting held earlier today and to approve the Manager's Report. Motion carried unanimously.

11. TRI-STATE TRUSTEE REPORT – Virginia Mondragon, Tri-State Trustee, reported on the August 2015 meeting held in Denver, CO. Their meeting covered the following items:

- Rate Committee – long discussion on recommendations on rates and their impact
- New Director from Springer Electric – Don Schutz
- EPA released final rule to regulate carbon dioxide emissions from electric power sector

12. NMRECA TRUSTEE REPORT – Robert Baca, NMRECA Trustee, reported on their August meeting held in Santa Fe. Some of the items covered included:

- Solar Power and how it will affect rates
- Rate increases at most NM Coops
- Annual Statewide BBQ – September 3rd
- Rate Committee Presentation held in Santa Fe – very intense

13. ON-GOING BUSINESS

a. Re-Districting – The Re-Districting issue was discussed briefly. The first part of the re-districting was approved a couple of months ago and we will move forward with completing it. Diego Quintana asked why this is being done and that he does not believe it is appropriate at this time because of the expense. Chairman Quintana stated that the districts are out of balance on the number of members in each district. As per the by-laws, it is the responsibility of the Board to review these numbers for inequalities and see to it that each district contains nearly the same number of members as possible. The last re-districting took place in 2008 and district numbers need to be corrected by a re-delineation.

b. Bylaws – Tabled until next month's meeting.

c. Cost of Service Study – There was a short discussion concerning the status of the Cost of Service Study. Justin Proctor with Guernsey continues to work on this study and will move forward with the seasonal and irrigation tariff language.

d. Tri-State's Power Bill & MSM Solar Bill – For information only.

14. NEW BUSINESS

a. NM Government-in-Action Youth Tour Commitment Form – After some discussion, a motion was made by Virginia Mondragon, seconded by Robert Baca, to approve and commit to send one student from our service area to attend the Youth Tour in Washington, DC. Motion carried unanimously.

b. Statewide Printing – Estimate to Order 500 By-law Books – A motion to approve the ordering of 500 By-Law Books was made by Robert Baca and seconded by James Ortiz. Motion carried unanimously.

c. AMI Metering System – Questions were asked concerning our meters and whether or not MSMEC will be moving forward with the AMI Metering System. Coop employees attended training on another metering system, so a decision needs to be made as to which system we want to move forward with. At this point, MSMEC is running out of meters and Zia Electric is willing to sell us 200 meters at a cost of \$3600, \$18 per meter, for our use meanwhile. After further discussion, the full Board approved the purchase of these 200 meters.

d. School in Albuquerque – Diego Quintana asked why he had not been registered to attend the classes offered in Albuquerque earlier this month. Chairman Quintana reminded Diego that he is not to attend any Coop functions until his hearing is resolved. Diego Quintana asked us to send him a copy of what we have stating this. Chairman Quintana stated that his case was noted but we would not be sending anything to him. The Board agreed that our attorney would communicate with his attorney about this matter.

15. CORRESPONDENCE

a. CFC – Report from the Boardroom – For information only.

b. Fort Belknap Electric Cooperative – For information only.

c. Midwest Energy, Inc. – For information only.

d. Guernsey – Understanding Rates & Cost of Service –Course/Oklahoma City, OK – For information only.

16. INFORMATION

a. Calendar of Events – Tri-State Meetings are scheduled for September 1st and 2nd. Statewide Meetings are scheduled for September 3rd and 4th. The Annual BBQ will be held at 6:00 p.m. on the 3rd. MSMEC Offices will be closed on Monday, September 7th in observance of Labor Day. The Finance and Regular Board Meetings will be held on Thursday, September 24th. Finance Meeting will begin at 12 Noon and Regular Board Meeting at 12:45 p.m.

A motion to move into Executive Session was made by Robert Baca and seconded by James Ortiz. Motion carried unanimously.

17. EXECUTIVE SESSION

- a. Personnel Matters**
- b. Update on Union Matters**

A motion to move out of Executive Session and back into Regular Session was made by Robert Baca, seconded by James Ortiz. Motion carried unanimously.

18. ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION – No action was taken.

19. OTHER BUSINESS TO COME BEFORE THE BOARD – None.

20. ADJOURNMENT – A motion to adjourn today's meeting was made by Robert Baca and seconded by Virginia Mondragon. Motion carried. Meeting adjourned at approximately 3:10 p.m.

ATTEST:



Virginia Mondragon
Secretary/Treasurer



Robert M. Quintana
Chairman