

MORA-SAN MIGUEL ELECTRIC COOPERATIVE, INC.
BOARD OF TRUSTEES MEETING MINUTES
HELD ON
APRIL 25, 2019

The meeting of April 25, 2019 was called to order by Board Chairman, Robert M. Quintana at approximately 11:15 a.m.

CALL TO ORDER:

1. ROLL CALL AND DETERMINATION OF QUORUM

Present: Robert Baca, Vice-Chairman
Virginia Mondragon, Secretary/Treasurer
James Ortiz, Member
Robert M. Quintana, Chairman

Absent: Joe C de Baca, Member

Others Les Montoya, CEO/General Manager
Present: Debbie H. Alexander, Administrative Assistant

- 2. INVOCATION** - Vice Chairman Robert Baca led us in prayer.
- 3. PLEDGE OF ALLEGIANCE** – The Pledge of Allegiance was recited.
- 4. APPROVAL OF AGENDA** – The Agenda was presented for review and approval. After review, a motion was made by Robert Baca, seconded by Virginia Mondragon, to approve the Agenda as presented. Motion carried unanimously.
- 5. RECOGNITION OF GUESTS**
 - a. Invited Speakers – (15 minute time limit) – None.
 - b. General Public Comment (5 minute time limit) – None.
 - c. Introduction of Employees – None.
- 6. SAFETY REPORT/MINUTES** – The Safety Committee met on April 12, 2019. The following was part of the minutes of that meeting:
 - There were no accidents to report in Mora for the month of March
 - There was one accident reported in Pecos. A working foreman and an apprentice were patrolling power lines in the Cow Creek area when their truck hit a sink hole. The working foreman hit his head on the sun visor causing a gash on top of his head which required stitches

- There were no near misses in either Mora or Pecos
- There were no on-the-job injuries to report in Mora
- There was one on-the-job injury in Pecos which was the one mentioned on the accident reported above
- Journeyman Lawrence Salas asked about the On-Call list now that Garrick Martinez gave his two week notice and how it will affect all of the other linemen. Larry Barela, Operations Manager, stated the list will be updated
- Isaiah Romero asked when the two-way radios will be installed in the new bucket trucks. Larry Barela stated they will be installed in the next week
- General Manager Montoya reminded employees to make sure they close gates when they find gates closed and to leave them open when they find them open
- Mr. Montoya made the committee aware he will be looking into a new dispatch company
- The current CBA is up for renewal and union negotiation will be taking place soon
- Safety Training for the month of March was cancelled due to outages caused by severe weather

7. ACTION OF REGULAR MEETING MINUTES HELD ON MARCH 28, 2019 – The Minutes of the meeting held on March 28, 2019 were presented for review and approval. After review, a **motion to approve those Minutes as presented was made by James Ortiz and seconded by Robert Baca. Motion carried unanimously.**

8. APPROVAL OF NEW MEMBERSHIPS (MORA 10 – PECOS 10) – A total of 20 new memberships were presented for review and approval. **A motion to approve all 20 new memberships was made by Virginia Mondragon, seconded by Robert Baca. Motion carried unanimously.**

9. MANAGER’S REPORT

- a. **Delinquent Report** – There were 916 unpaid accounts totaling \$307,614.68. After collections, 502 of those accounts remained unpaid for a total of \$125,806.65.
- b. **RUS Form 7** – The RUS Form 7 was reviewed for the month of March 2019. The Operating Revenue and Patronage Capital was \$1,121,314, Cost of Purchased Power was \$612,434 and Total Operation & Maintenance Expense totaled \$948,687. Total Cost of Electric Service equaled \$1,153,943 with Patronage Capital & Operating Margins at (\$32,629) with an ending Patronage Capital or Margins at (\$20,637). TIER for the month was at 0.78% and 2.14% YTD.
- c. **Outage Report** – There were a large number of outages during the month of March mainly due to the ice storm and the heavy wind storm that hit our service area about a week later. During these outages, a total of 1293 consumers were affected for a total number of 230.50 hours.

- d. **Member Sales Budget Report** – The March 2019 Tri-State Member Sales Budget Report was reviewed. The Total Energy (kWh) Monthly Comparison was 7,156,589 actual and 6,557,738 budgeted. The Revenues were \$585,940 actual and \$517,892 budgeted.
- e. **Fused Cut-Out Report** – There was one new cut-out installed in the Sierra Bonita area during the month of March.

10. FINANCE REPORT – A motion to approve the Finance Report together with the Manager’s Report was made by Robert Baca and seconded by Virginia Mondragon. Motion carried unanimously.

11. TRI-STATE TRUSTEE REPORT - Robert Baca, Tri-State Trustee, reported on their Board Meeting held in April. Some of the items covered included the following:

- Recent weather – bomb cyclone- what damage occurred and what lines were affected in the different States
- Discussion on State regulations in 2020 and the process of voting for PRC members versus appointing them
- Discussion on the carbon generated from different coal plants
- Tri-State bylaw on the all requirements contract was voted on and passed during their Annual Meeting. These changes will be a long process to finalize. Contract Committee will start reviewing during the month of June
- CEO Duane Highley is looking at “green” and coal and what they currently have at Tri-State

12. NMRECA TRUSTEE REPORT –Robert Quintana, NMRECA Trustee, reported on their April 12th meeting. Some of the items covered included the following:

- Stephanie Garcia Richard, State Land Commissioner, updated the Board on a few topics the State Land Office is working on including right-of-way renewal, new outdoor recreations policies and an agricultural oversight committee meeting
- David Spradlin will be running for re-election as NRECA Director and asked for their support.
- RUS loan interest rates are 2.75% for long-term and 2.43% for short-term
- Dean Church, CoBank reported they will host a one-day Electric Vehicle Summit in Denver, CO on June 11th
- Keven Groenewold provided the Board with a copy of NMRECA Strategic Goals Quarterly Update as information
- Mr. Groenewold, NMRECA, brought the Board a copy of a letter from him to Governor Michelle Lujan Grisham requesting her support and signature on House Bill 300
- NMRECA’s Annual Barbecue will be held on August 29th at the headquarters office in Santa Fe

- Reviewed the 2019 NM Legislature House Bill summary

13. ON-GOING BUSINESS -

- 2019 Scholarship Program Applications** – A total of 12 Scholarship Program Applications were received from local high school students and whose parents are members of our Cooperative. The Board awarded all twelve students a scholarship - six students were awarded the “Frank R. Rodriguez, Jr. Memorial Scholarship” and six students were awarded the Tri-State Scholarship. The names of the students awarded the scholarships will appear in our next Enchantment Back Page.
- Tri-State Bill/MSM Solar Bill** – The March 2019 power bill from Tri-State was \$585,940.31. The MSM Solar bill was \$26,493.91 with a credit from Tri-State of \$16,174.60.

14. NEW BUSINESS

- 2019 NMRECA Annual Meeting – May 28-30, 2019** – The 2019 NMRECA Annual Meeting will be held at the Santa Ana Star Casino on May 28–30, 2019. Arrangements have been made for those attending.
- NMRECA Nominee for Member of Board of Directors & Voting Representative Credential** – A motion was made by Virginia Mondragon, seconded by James Ortiz, for Robert M. Quintana to continue as Member of the NMRECA Board and Robert Baca be the Alternate Member; and to include Robert Baca serve as NMRECA Voting Representative and Robert Quintana serve as Alternate. Motion carried unanimously.
- Notice of NRECA Director Election** – With a motion from Virginia Mondragon and second from James Ortiz, Robert Baca will serve as the NRECA Voting Delegate and Robert M. Quintana will serve as Alternate Voting Delegate. Motion carried unanimously.
- Mora Valley Chamber of Commerce – Request for Corporate Table** – After reviewing the request, there was a motion made by Robert Baca and seconded by James Ortiz to approve the purchase of a Corporate Table for the Mora Valley Chamber of Commerce with the condition that employees want to attend this event. Motion carried unanimously.
- Draft Request for Proposals (RFP) for MSMEC Integrated Utility Solutions** – General Manager Montoya presented the Board for their review a draft Request for Proposals for MSMEC Integrated Utility Solutions. MSMEC is contemplating the procurement of software to upgrade its present software and establish an integrated utility solution that will provide office staff with the latest in software to perform in various functions from accounting to outage management systems. After review, James Ortiz motioned, seconded by Virginia Mondragon, authorized Les Montoya, General Manager, to proceed to finalize the RFP and begin advertising. Motion carried unanimously.

15. CORRESPONDENCE – None.

16. INFORMATION

- a. **Calendar of Events** – District 3 Meeting will be held in San Miguel, New Mexico on Tuesday, May 7, 2019 starting at 4:00 p.m. Tri-State Meeting is scheduled for Tuesday, May 7th and Wednesday, May 8th. MSMEC Board will hold their next Finance and Regular Board Meetings on Wednesday, May 22nd starting at 10:00 a.m. MSMEC Offices will be closed on Monday, May 27th in observance of the Memorial Day Holiday. NMRECA will hold its Annual Meeting on May 28 – 30, 2019 at the Santa Ana Resort in Bernalillo, NM.

Motion to move into Executive Session was made by Virginia Mondragon and seconded by James Ortiz. Motion carried unanimously.

17. EXECUTIVE SESSION

- a. **Personnel Matters**
- b. **Update on Union Matters**
- c. **Litigation Matters**

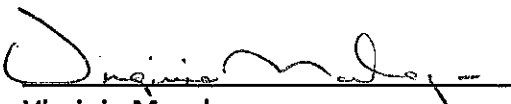
Motion to move back into regular session was made by Robert Baca and seconded by James Ortiz. Motion carried unanimously.

18. ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION – None.

19. OTHER BUSINESS TO COME BEFORE THE BOARD – None.

20. ADJOURNMENT – A motion to adjourn today’s meeting was made by Robert Baca and seconded by James Ortiz. Motion carried unanimously. Meeting adjourned at 2:47 p.m.

ATTEST:



**Virginia Mondragon
Secretary/Treasurer**



**Robert M. Quintana
Board Chairman**