

MORA-SAN MIGUEL ELECTRIC COOPERATIVE, INC.
BOARD OF TRUSTEES MEETING MINUTES
HELD ON
AUGUST 25, 2016
10:45 A.M.

The meeting was called to order by Robert M. Quintana, Board Chairman, at approximately 11:06 a.m.

1. ROLL CALL AND DETERMINATION OF QUORUM

Present: Robert Baca – Vice-Chairman
Joseph C de Baca - Member
Virginia Mondragon – Secretary/Treasurer
James Ortiz – Member
Robert M. Quintana – Board Chairman

Others Present: LaDonna LaRan – Interim CEO/CFO
Debbie H. Alexander, Administrator

2. INVOCATION – The invocation was led by Robert Baca, Vice Chairman.

3. PLEDGE OF ALLEGIANCE – The Pledge of Allegiance was recited.

4. APPROVAL OF AGENDA – The agenda was presented for review and approval. The following was added: 14. New Business – f. CFC Voting Delegate – District Meeting; and 15. Correspondence – e. Tri-State – Rate Increase. **A motion to approve today's agenda, with amendments, was made by Robert Baca and seconded by Virginia Mondragon. Motion carried unanimously.**

5. SAFETY REPORT – The Safety Report was reviewed. There were no accidents, near misses, or on-the-job injuries in either Mora or Pecos. The Line Department was trained on Emergency Plans and Procedures, May-Day Procedures and Forklift Training. This training was held on July 27, 2016.

6. RECOGNITION OF GUESTS –

a. Invited Speakers – (15 minute time limit) - None.

b. General Public Comment (5 minute time limit)

1. Mr. Lloyd Goding and Mr. Cary Lane with ECC Solar Energy Concepts Corp. were in attendance at today's meeting promoting solar energy and a community solar program. They talked about expanding solar energy at no cost to our cooperative. After further discussion and questions, the Board asked Mr. Goding and Mr. Lane to bring back a sample proposal for further review.

7. ACTION OF REGULAR MEETING MINUTES HELD ON JULY 29, 2016 – The minutes of the meeting held on July 29, 2016 were presented for review and approval. After review, **a motion to approve those minutes as presented was made by Virginia Mondragon, seconded by Joe C de Baca. Motion carried unanimously.**

8. APPROVAL OF NEW MEMBERSHIPS (MORA 37 – PECOS 23) – A total of 60 new memberships were presented for approval. **A motion to approve all new memberships presented today was made by Virginia Mondragon and seconded by Robert Baca. Motion carried unanimously.**

9. MANAGER'S REPORT

a. Delinquent Report – There were a total of 867 unpaid accounts in the July Delinquent Report totaling \$245,452.05. After collections were completed, 90 of those accounts remained unpaid totaling \$33,273.90.

b. RUS Form 7 – Operating Revenue and Patronage Capital was \$1,011,863, Cost of Purchased Power was \$465,471 and Total Operation & Maintenance Expense totaled \$755,593. Patronage Capital or Margins for the month was at \$169,850 and \$579,222 year-to-date. TIER for the month was 5.18% and 2.89% YTD; OTIER at 5.18% and 2.85% YTD; DSC at 2.83% and 2.17% YTD; ODSC at 2.83% and 2.16% YTD. Ms. LaRan was asked why these percentages are this high. Ms. LaRan responded that there have been less expenditures and more revenue.

c. Outage Report – The Outage Report for the month of July was reviewed. There were a larger number of outages this month, a good number of them due to lightening. The longest outage and the outage affecting the most consumers were as follows: one outage affecting one consumer was without power for six and a half hours due to a bad underground; another outage affected 1500 consumers in the Mora area due to a tree falling on the line leaving them without power for four hours.

10. FINANCE REPORT – **A motion to approve the Manager's Report, the Finance Report and the dispensing of the reading of the Finance Minutes of the meeting held earlier today, was made by Robert Baca, seconded by Virginia Mondragon. Motion carried unanimously.**

11. TRI-STATE TRUSTEE REPORT – Robert Baca, Tri-State Trustee, reported on the August Meeting. The main topic of discussion included:

- Rate Increase and how it will affect all coops was the main topic at Tri-State
- Mr. Baca stated that his last meeting as the NMRECA Trustee included a discussion on strategic planning and how to move forward

12. NMRECA TRUSTEE REPORT – Robert M. Quintana, NMRECA Trustee, reported on Statewide's August Meeting. A few of the items covered included:

- RUS Loan rates dropped
- Statewide will sign a 3-year contract to hold their Annual Meeting at the MCM Elegante Lodge & Suites and Ruidoso Convention Center
- Annual BBQ in Santa Fe on Thursday, September 1st at 6:00 p.m.

LaDonna LaRan advised the Board that she will be attending a RUS Webinar at Statewide on September 1st.

13. ON-GOING BUSINESS

- a. **Tri-State and MSM Solar - Kwh Reads/Meters** – The Board had asked for some information on the reading of the solar meter(s) at the solar site near Las Vegas. Tri-State and MSM Solar do not read the same meter.
- b. **Board Orientation at Tri-State - Up-date** – After a short discussion, the Board decided to table this board orientation until possibly sometime in the Spring.
- c. **Anixter/Aclara Pricing** – Copies of the pricing from Anixter/Aclara were presented to the Board for review. The quote given on new meter installation is good through September 15th. After review and continued discussion, **a motion was made by Virginia Mondragon, seconded by James Ortiz, to first implement the new meters in the Pecos area at an estimated cost of \$600,000/\$700,000. Motion carried unanimously.**
- d. **Limited English Speaking RUS LEP Recipient Notification Letter – Final 7/28/16** – For information only. Ms. LaRan, Interim CEO/CFO will be attending training on September 1st regarding this issue and will bring back further information to the Board.
- e. **Tri-State's Power Bill & MSM Solar Bill** - Tri-State's power bill for the month July was \$465,471.49 and MSM Solar bill was \$29,225.53.

14. NEW BUSINESS

- a. **Basin Electric Power Cooperative – 2016 Annual Meeting Designation of Authorized Representative Form** – After a short review, form was signed by Chairman, Robert M. Quintana.
- b. **CoBank – 2016 Board Election** – Chairman Quintana will review information on CoBank's Board Election and get back with staff on this.
- c. **Otero County Electric Cooperative, Inc. – New Mexico High Power Open** – For information only.
- d. **2017 Government-in-Action Youth Tour Commitment Form** – After some discussion, **a motion was made by Robert Baca, seconded by James Ortiz, to commit to send a total of two students from the schools in our service area. Motion carried unanimously.**
- e. **Tri-State Member Cyber Security Conference** – After a short discussion, the Board decided that it was important to send Ms. LaRan, Interim CEO/CFO to this conference. Conference will be held in Westminster, Colorado in mid-October.
- f. **CFC Voting Delegate** - CFC voting delegate and alternate will be Robert M. Quintana and Robert Baca as previously voted on for the Region 10 Meeting.

15. CORRESPONDENCE

- a. **Email – Dave Spradlin** – For information only.
- b. **DMEA – The Other Side of the Story** – For information only.
- c. **Passing of long-time Co-op Attorney, Dick Carpenter** – For information only.
- d. **State Wants Rate Hike Details** – For information only.

16. INFORMATION

a. Calendar of Events – Statewide meeting will be held in Santa Fe on September 1st and 2nd. The Annual BBQ will be held on September 1st starting at 6:00 p.m. The Labor Day Holiday will be observed on Monday, September 5th. MSMEC offices will be closed. Tri-State Meeting will be held on September 7th and 8th. MSMEC Finance and Regular Board Meetings will be held on Thursday, September 22, 2016 starting at 10:00 a.m.

A motion to move into Executive Session was made by Robert Baca and seconded by James Ortiz. Motion carried unanimously.

17. EXECUTIVE SESSION

- a. Personnel Matters**
- b. Update on Union Matters**


A motion to move out of Executive Session and back into Regular Session was made by Joe C de Baca and seconded by Robert Baca. Motion carried unanimously.


18. ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION – No action taken.

19. OTHER BUSINESS TO COME BEFORE THE BOARD – After a short discussion, the decision was made to move forward with the rewriting of our bylaws and present them to the membership in sometime in March. A meeting to review the rewriting of the bylaws will be scheduled for November/December.

20. ADJOURNMENT – A motion to adjourn today's meeting was made Robert Baca and seconded by Virginia Mondragon. Motion carried unanimously. The meeting adjourned at 3:07 p.m.

ATTEST:


Virginia Mondragon
Secretary/Treasurer


Robert M. Quintana
Board Chairman