

MORA-SAN MIGUEL ELECTRIC COOPERATIVE, INC.
BOARD OF TRUSTEES MEETING MINUTES
HELD ON
APRIL 26, 2016

The meeting held on April 26, 2016 was called to order at approximately 10:59 a.m. by Board Chairman, Robert M. Quintana.

1. ROLL CALL AND DETERMINATION OF QUORUM

Present: Robert Baca, Vice-Chairman
 Joseph C de Baca, Member
 Virginia Mondragon, Secretary/Treasurer
 James Ortiz, Member
 Robert Quintana, Chairman

Others LaDonna LaRan, Interim Manager/CFO
Present: Debbie H. Alexander, Administrator

2. INVOCATION – Robert Baca, Vice-Chairman, led us in prayer.

3. PLEDGE OF ALLEGIANCE – The Pledge of Allegiance was recited.

4. APPROVAL OF AGENDA – The Agenda for today's meeting was presented for review and approval. **A motion to approve the Agenda as presented was made by Virginia Mondragon and seconded by Joe C de Baca. Motion carried unanimously.**

5. SAFETY REPORT – The Safety Report was reviewed. Ms. LaRan reported that there were no accidents, no near misses, nor on-the-job injuries in Mora or Pecos for the month of March. Safety Training took place on March 23rd, 2016 by Roy O'Day of Statewide. Training included the following:

- ✓ Setting and Pulling Meters
- ✓ Meter Installation (field trip)
- ✓ Cross Arm Change (job briefing exercise)
- ✓ Slips, Trips & Falls

6. RECOGNITION OF GUESTS –

a. Invited Speakers – (15 minute time limit) - None.

b. General Public Comment (5 minute time limit)

1. Eric Cummings – Mr. Cummings addressed the Board stating he wants to become pro-active with our Cooperative. There was some discussion regarding an on-line auction site for disposal of older equipment at 100% profit for the

Coop. Mr. Cummings has helped other organizations with this and is willing to help MSMEC if we so decide.

7. ACTION OF REGULAR MEETING MINUTES HELD ON MARCH 28, 2016 – The Minutes of the Regular Monthly Meeting held on March 28th, 2016 were presented for review. **A motion to approve the Minutes as presented was made by Virginia Mondragon and seconded by Robert Baca. Motion carried unanimously.**

ACTION OF SPECIAL MEETING MINUTES HELD ON APRIL 14, 2016 – The Minutes of the Special Meeting held on April 14th, 2016 were presented for review. **A motion to approve the Minutes of the Special Meeting held on April 14th, 2016 was made by Robert Baca and seconded by James Ortiz. Motion carried unanimously.**

ACTION OF SPECIAL MEETING MINUTES HELD ON APRIL 20, 2016 – The Minutes of the Special Meeting held on April 20th, 2016 were presented for review. **A motion was made by Robert Baca and seconded by James Ortiz to approve these Minutes as presented. Motion carried unanimously.**

8. APPROVAL OF NEW MEMBERSHIPS (MORA 17 – PECOS 17) Thirty-four new memberships were presented for approval. After review, **Robert Baca made a motion to approve all thirty-four new memberships presented. Virginia Mondragon seconded that motion. Motion carried unanimously.**

9. MANAGER'S REPORT

a. Delinquent Report – The Delinquent Report for March 2016 was reviewed. There were 829 delinquent accounts totaling \$257,907.46. After collections were completed, 93 of those accounts remained unpaid totaling \$23,558.63.

b. RUS Form 7 – RUS Form 7 was reviewed by Ms. LaRan, Interim Manager. Operating Revenue and Patronage Capital was \$929,279, Cost of Purchased Power was \$512,720 and Total Operation & Maintenance Expense was \$790,024. Patronage Capital or Margins for the month was (\$1,883) and \$192,886 year-to-date. MSMEC has 10,828 consumers and 1,945 miles of line. TIER for the month was 0.96% and 2.44% YTD. OTIER was 0.96% for the month and 2.36% YTD.

c. Outage Report – The Outage Report was reviewed. One outage in the Pecos/South San Isidro area affected one consumer for over ten hours due to a fault in an underground cable. Another outage at the Storrie Lake Substation affected 2000 consumers for about two and a half hours.

10. FINANCE REPORT – **A motion to approve the Manager's Report, the Finance Report and to dispense with the reading of the Finance Minutes of the Finance Meeting held earlier today was made Robert Baca and seconded by James Ortiz. Motion carried unanimously.**

11. TRI-STATE TRUSTEE REPORT – Virginia Mondragon, Tri-State Trustee, reported on the April Meeting. Some of the items covered included:

- Annual Meeting held on April 5th – 7th, 2016
- Recognized Directors leaving the Tri-State Executive Committee– Tony Casados, NORA Electric, and Joseph Herrera, Socorro Electric
- Discussion on Bylaws and Policies
- Discussion on the Clean Power Plan continued
- Discussion on Las Conchas and Tres Lagunas Fires

Board Member, Joe C de Baca, stated that after attending a tour of the Tri-State control room, he now has a better understanding of how some things operate. The tour was very informative.

12. NMRECA TRUSTEE REPORT – Robert Baca, Statewide Trustee, reported on their monthly meeting. A few of the items covered included:

- RUS Loan Interest Rate = Long-Term = 2.23% and Short-Term = .61%
- State Senate Candidates
- Springer Electric in court with Harding County on the taxing of their power lines
- Annual Meeting in Ruidoso, NM – CFC will be holding some classes for Directors
- Legislative Conference in Washington, DC
- Line Extensions Workshops

13. ON-GOING BUSINESS

a. Discussion on Meter Loops, Temporary Power and Inspections – Tabled until next month.

b. Annual Meeting – Ruidoso, NM – May 24th – 26th – For information only.

c. Tri-State's Power Bill & MSM Solar Bill – The Tri-State power bill for the month of March was \$483,069.31. The MSM Solar bill was \$29,650.95 minus the Tri-State credit of \$17,703.82.

14. NEW BUSINESS

a. Discussion on Tour to Escalante Generating Station or Craig Generating Station – Discussion was tabled and will be looked into again later for a tour during the fall, possibly in October.

15. CORRESPONDENCE

a. Email from Evelyn Vigil on search for venues for 2017 Annual Meeting – A copy of email was passed out to Directors for their suggestions on different venues for the 2017 Annual Meeting. Copies of the Board's suggestions will be scanned over to Evelyn Vigil at the Statewide Office.

16. INFORMATION

a. Calendar of Events – Tri-State will meet on May 10th and 11th in Denver. The District 3 Meeting will be held at the San Miguel Parish Hall in San Miguel, NM on Tuesday, May 17th starting at 4:00 p.m. Our next regular Finance and Board Meetings will be held on Thursday, May 19th starting at 10:00 a.m. The Statewide Annual Meeting will be held in

Ruidoso, NM on May 24th, 25th, and 26th. Offices will be closed on May 30th in observance of the Memorial Day Holiday.

A motion to move into Executive Session was made by Robert Baca and seconded by Virginia Mondragon. Motion carried unanimously.

17. EXECUTIVE SESSION

- a. Personnel Matters**
- b. Update on Union Matters**
- c. Continuation on Proposed Bylaw Review**
- d. Cost of Service Study Discussion**
- e. Audit Update**

A motion to move out of Executive Session and back into Regular Session was made by Robert Baca and seconded by Virginia Mondragon. Motion carried unanimously.

18. ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION


- a. Personnel Matters – No action.**
- b. Update on Union Matters – No action.**
- c. Continuation on Proposed Bylaw Review – No action.**
- d. Cost of Service Study Discussion – A motion was made by Robert Baca, seconded by Virginia Mondragon, to give Ms. LaRan direction to contact Justin Proctor with Guernsey and direct him to take a different route on the COS study by getting rid of the demand charge for small commercial and impose a \$40/\$50 base charge per month instead. Motion carried unanimously.**
- e. Audit Update – No action.**

19. OTHER BUSINESS TO COME BEFORE THE BOARD – Joe C de Baca brought back some information on a light bulb display which was set up during the Tri-State Annual Meeting. The display showed three different types of light bulbs and the different amounts of power each one uses for the same amount of time. Incandescent light bulbs use 25 watts; fluorescent light bulbs use 15 watts; while LED light bulbs use 3 watts.

20. ADJOURNMENT – A motion to adjourn today's meeting was made by Robert Baca and seconded by Virginia Mondragon. Motion carried unanimously. Meeting adjourned at 2:43 p.m.

ATTEST:


Virginia Mondragon
Secretary/Treasurer


Robert M. Quintana
Board Chairman