
Subject: MSMEC Policy – Trustee Qualifications and Requirements Policy No.: 101
Original Issue: 4-13-1993 Last Revised: 2-24-1995 Last Approved: 8-24-2021 Page 1 of 2

Subject: Qualifications required to be considered for election and or appointment to, and for service on the Cooperative’s Board as a Trustee.

Objective: To set forth qualifications for election or appointment to and for service as a Trustee on the Cooperative’s Board and to set requirements and an Affirmation Form.

Policy:

Preamble

The Cooperatives Bylaws sets qualifications required of an individual who wishes to be elected or appointed to serve on the Cooperative’s Board. It is the responsibility of Board to ensure these qualifications and requirements are adhered to when conducting elections and or when appointments are contemplated. The Board shall determine and disclose when a candidate or nominee lacks or has lost any of the required qualifications. The Board shall declare the candidate or nominee ineligible to hold a position on the Board when qualifications cannot be met. Adoption of this policy and the dissemination of this policy to all concerned to include the Affirmation Form (Policy No. 103) is intended to fully apprise all those interested on serving on the Board as a Trustee.

Policy Content

I. Cooperative Bylaws as revised and adopted on June 24 ,2017.

Cooperative Bylaws Article IV, Trustees, Section 3, Qualifications defines eligibility for a person to become or remain a Trustee or to hold any position of trust in the Cooperative.

II. General Qualifications

1. Comply with all applicable requirements of law that apply, Cooperative Articles and Bylaws and the Cooperative’s duly made decisions;
2. Be representative of the Cooperative acting at all times in good faith for its best interests;
3. Disclosing any continuing and substantial personnel interest that is in conflict with the best interests of the Cooperative;
4. Possess knowledge and skills necessary to engage in Board responsibilities and interactions; and

5. Commit the time and effort to attend and serve on the Board, attend meetings, travel and represent the Cooperative in the best manner possible.

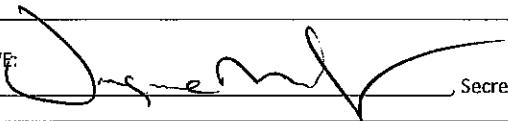
III. Procedures for Policy Implementation

This policy shall be implemented as follows:

- A. The policy shall be posted on the cooperatives web-site and face book page at times during the year when elections for district representation are planned to take place.
- B. The Cooperative shall furnish all candidates filing for nomination to become a Trustee the policy at the time of filing.
- C. The Board shall be furnished with the policy prior to acting on appointing of a Trustee.
- D. Persons submitting nominating petitions or being considered for appointment shall be provided with this policy and required to read and execute an Affirmation Form and provide the same to the Cooperative. Failure to present the Affirmation Form in a completed and accurate form is grounds for disqualifying the candidate and or appointee.
- E. The Board shall not allow a candidate to seek to serve on the Board or allow nomination for appointment to the Board when determined by it the individual is ineligible under this policy; and it shall take appropriate action to remove from office any incumbent who is determined by it to have lost or never had eligibility under this policy.
- F. During the Cooperatives Annual Meeting each incumbent Trustee whose office is not up for elections shall be requested to review this policy and be required to re-execute the Affirmation Form.

The Board shall be responsible for the enforcement of this policy.

EFFECTIVE:

 Secretary

Date 8-24-2021