

## **BOARD OF TRUSTEES MEETING MINUTES**

**HELD ON**  
**May 22, 2025**

The meeting was called to order by Board President, Robert Baca, at 11:16 a.m.

### **1. ROLL CALL AND DETERMINATION OF QUORUM**

**Present:** Robert Baca, President  
James Ortiz, Vice -President  
Virginia Mondragon, Secretary/Treasurer  
Joe C de Baca, Trustee  
Samuel Ramirez, Trustee  
Les Montoya, General Manager  
Irinea Valdez, Administrative Assistant

**2. INVOCATION** – Robert Baca, Board President, led us in prayer.

**3. PLEDGE OF ALLEGIANCE** –The Pledge of Allegiance was recited.

**4. APPROVAL OF AGENDA** –Added to Agenda was New Business. Bid Awards to rebuild. The agenda for today's meeting was presented. A motion was made by Virginia Mondragon to approve the Agenda, Seconded by James Ortiz. Motion carried.

**5. RECOGNITION OF GUESTS** –Virtue speakers from Burns and McDonnell, Evaristo Casimirio and Adam Young

**6. Introduction of New Employee** – Mariquita Sanchez – Part-Time Bookkeeper

**7. SAFETY REPORT/MINUTES** – May 14, 2025

**8. ACTION OF REGULAR MEETING MINUTES HELD ON April 24, 2025** – The Board Minutes for the meeting held on April 24, 2025 were presented for review. James Ortiz, motioned to approve the minutes as presented. Joe C de Baca seconded the motion. Motion carried.

**9. APPROVAL OF NEW MEMBERSHIPS (MORA 16 – PECOS 10)** A total of Twenty-six memberships were presented. After review, a motion was made by Virginia Mondragon, seconded by Sam Ramirez, to approve all new memberships. Motion carried.

**10. MANAGER'S REPORT** – Manager's report was approved with a motion by James Ortiz and seconded by Samuel Ramirez. Motion carried.

**11. Delinquent report** – AS of March 2025 there were \$337,476.79 total delinquents and as of April 2025 there were \$144,822.81 total delinquents.

**12. RUS FORM 7** – The month ending **April 30, 2025** shows a margin of \$26,959 for the month. We are at \$1,364,588 in Revenue, \$916,124 Total Expenses and \$114,176 in Depreciation. Interest on long term debt \$23,306 and interest expenses \$21,917. Total cost for the month \$1,078,246. Non-Operating margins interest is \$3,794. Operating Margins are \$358,194 for year-to-date. Tier 2.61 YTD and 2.16 for the Month.

**13. Outage report** – April 2025 - Incomplete

**14. FINANCE REPORT** –Approval of Finance Report along with Manager's report was motioned by James Ortiz and Seconded by Sam Ramirez. Motion Carried.

**15. TRI-STATE TRUSTEE REPORT** – Robert Baca, Tri-State Trustee, reported on the May 6-7, 2025 meeting. Some topics covered included the following:

- Signing of the extensions of the WSEC included 31 Coops signed making it 85%
- Talked about the effects of Tri-States borrowing power, while still looking at ratings
- Voted on Chairman for Executive Committees. No changes.
- Talked about NMREC Statewide meeting
- Talked about Washington D.C. Legislative Conference, where in February Tri-State discussed business issues with congress.
- Board Member Claudio Romero from Continental Divide Electric Cooperative passed away.
- General Discussion on effects of Tariffs

**16. NMREC TRUSTEE REPORT** – James Ortiz, NMREC Trustee reported on the May 2025 meeting.

- Great presentations at Statewide Annual Meeting
- Presentation of 2024 NMREC Audit by Randy Moss of Bolinger, Segars, Gilbert & Moss- No findings.
- Preston Stone was nominated as new Secretary/Treasurer
- There will no meeting in June

**17. ON-GOING BUSINESS-**

a. Tri-State Generation and Transmission, Inc., and MSM Solar, LLC. Invoices.

- b. **Surplus Equipment Bid Results.** Request for Bids to purchase MSMEC surplus equipment (Digger, Bucket, Pick -Up) were advertised for bid opening on May 15, 2025. No Bids were received prior to the deadline for submittal. A bid was received on May 21, 2025 by Jacobo Pacheco for units #50 and unit #5. A recommendation to Award the bid to Jacobo Pacheco as the only bidder was presented. Motion was made by Sam Ramirez and Seconded by James Ortiz to award the bids for unit #50 and unit #5. Motion Carried. The Manager is requesting authority to release the Digger Unit #16 to an equipment salvage company to attempt to sell the unit in accordance with their procedures. Motion was made for the General Manager to release the Digger Unit #16 and approved by James Ortiz and seconded by Sam Ramirez. Motion carried
- c. **Annual Meeting Details for Saturday June 28, 2025.** Annual Reports are being prepared and reviewed for Annual Meeting.

#### 18. NEW BUSINESS –

- a. **NM Energy, Minerals and Natural Resources Department Professional Services Agreement to grant funds to MSMEC to complete Wildfire Mitigation plan.** Grant funds were granted to MSMEC to aid in the completion of a Wildfire Mitigation Plan for MSMEC. The Board is being asked to review the agreement and consider approving, thereby authorizing the General Manager to execute the agreement. Motion was made for the General Manager to execute the agreement by Joe C de Baca and seconded by Sam Ramirez. Motion carried
- b. **Draft of Energy Unit Policy.** Renewable Energy Fund to provide Energy Units to Members who wish to provide themselves with a short duration energy backup for periods when outages occur. Board members are asked to review the draft policy so that the Energy Unit Policy can be presented at next Board meeting.
- c. **Rate Study Report to presented by Burns & McDonnell.** The Board was presented with Rate Study results. The results were obtained after obtaining information on the operating tendencies as they relate to annual costs of the MSMEC operation and what expenses are proposed for future years. The Board will be asked to accept the Rate Study as presented thereby authorizing the General Manager to pursue a filing with PRC with a rate increase for MSMEC. A motion was made by Joe C De Baca to authorize General Manger to pursue a filing with PRC a rate increase for MSMEC and seconded by Sam Ramirez. Motion carried.
- d. **Bid Award Authorization for Re-Build of Powerlines damaged by the HPCC fires.** Approximately 83% of powerlines damaged by the HPCCF have been rebuilt. The remaining 17% to be rebuilt are planned to be completed by November of this year (2025). Re-build Contractors were offered a Request for Bid Package to complete the remaining re-build work. A Pre-Bid Conference was held on May 20, 2025, Contractors interested in looking to perform this work participated on the conference call. Bids from Contractors will be opened on June 3, 2025. Requesting the Board

to Authorize General Manager to approve bid award based on competitive pricing. The bid may be awarded to more than one contractor to perform rebuild work originally identified in the HPCC Fire Damage Assessment. The General Manager will be required to present bids for the final award during the next scheduled Board meeting. This approach is being requested to facilitate the attempt to complete the remaining damage caused by HPCCF. Motion was made by Sam Ramirez to authorize General manager to approve bid and seconded by Joe c De Baca. Motion carried.

A motion was made to adjourn regular meeting by Sam Ramirez and seconded by Joe C de Baca Motion carried.

**19. MSMEC EDUCATIONAL FOUNDATION-** A motion was made to go into MSMEC Educational Foundation by James Ortiz and Seconded by Sam Ramirez. Motion carried

- a. **2025 MSMEC Education Foundation, Inc.** Letter from Ariana Castellano 8<sup>th</sup> Grade, West Las Vegas is working on raising \$6000.00 to go to WorldStrides Veterinary Academy. Ariana is requesting a contribution for support in raising money for tuition, travel and accommodations for the program.

A motion to go back to regular meeting was made by Joe C de Baca and seconded by Sam Ramirez. Motion carried.

## **20. GENERAL INFORMATION:**

## **21. CORRESPONDENCE**

- a. **Thank Letter from Pecos Community Library**

## **22. Events: Calendar**

1. **NRECA Legislative Conference in Washington DC April 27-30, 2025**
2. **NRECA Annual Meeting, Isleta, May 13-15, 2025**
3. **NMRECSG June 7, 2025 Sporting Clay Fundraiser, Bosque, NM**
4. **Continental Divide an Energy & Telecommunications Cooperative April 26, 2025 at Grants High School**
5. **RCEC 86<sup>th</sup> Annual Meeting Monday April 28, 2025 ENMU Campus Union Ballroom**
6. **Central New Mexico Annual Meeting Saturday April 26, 2025, Moriarity High School**
7. **86<sup>th</sup> Socorro Electric Annual Meeting, Saturday April 26th 2025, Macy Center in NM Tech Campus**
8. **CoBank 2025 Energy and Water Executive Forum August 26-28, 2025**

**23. EXECUTIVE SESSION-** Motions was made to go into executive session at 11:00 p.m. by James Ortiz and seconded by Virginia Mondragon. Motion to adjourn executive session at 12:10 p.m. was made by James Ortiz and seconded by Joe C de Baca. No action was taken.

- a. Personnel Matters
- b. Update on Union Matters
- c. Litigation Matters

**1. OTHER BUSINESS TO COME BEFORE THE BOARD – None**

**2. ADJOURNMENT – A motion to adjourn today's meeting was made by Samuel Ramirez and seconded by James Ortiz. Motion carried unanimously. Meeting adjourned at approximately 2:50 p.m.**

**ATTEST:**

