

MORA-SAN MIGUEL ELECTRIC COOPERATIVE, INC.
BOARD OF TRUSTEES MEETING MINUTES
HELD ON
JUNE 21, 2023

The meeting was called to order by Robert R. Baca, Board President, at approximately 10:47 a. m.

1. ROLL CALL AND DETERMINATION OF QUORUM

Present: Robert Baca, President
 James Ortiz, Vice President – via phone
 Virginia Mondragon, Secretary/Treasurer
 Joe C de Baca, Trustee
 Samuel Ramirez, Trustee

Others Les Montoya, General Manager
Present : Debbie Alexander, Administrative Assistant

2. INVOCATION – Board President Baca led us in prayer.

3. PLEDGE OF ALLEGIANCE – The Pledge of Allegiance was recited.

4. APPROVAL OF AGENDA – The Agenda for today’s meeting was presented for review and approval. After review, a **motion was made by Virginia Mondragon, seconded by Sam Ramirez, to approve the agenda as presented. Motion carried.**

5. RECOGNITION OF GUESTS

- a. **Invited Speakers – (15-minute time limit) – None.**
- b. **General Public Comment (5-minute time limit) – None.**
- c. **Introduction of Employees – None.**

6. SAFETY REPORT/MINUTES – The Safety Committee will meet next week. Those minutes will be presented at our next Board Meeting.

7. ACTION OF REGULAR MEETING MINUTES HELD ON MAY 24, 2023 – The Minutes of the meeting held on May 24, 2023 were presented to the Board for their review and approval. After review, a **motion to approve the Minutes of May 24, 2023, as presented, was made by Sam Ramirez and seconded by Virginia Mondragon. Motion carried.**

- 8. APPROVAL OF NEW MEMBERSHIPS (MORA 21 – PECOS 7)** – A total of 28 new memberships were presented. After review, a motion was made by Sam Ramirez and seconded by Joe C de Baca to approve all new memberships as presented. Motion carried.
- 9. MANAGER’S REPORT**
- a. **Delinquent Report** – The Delinquent Report was presented to the Board by Manager Montoya. There were 1068 delinquent accounts totaling \$359,387.65. After collections, 627 of those accounts remained unpaid totaling \$205,084.18.
 - b. **RUS Form 7** – The RUS Form 7 was presented for period ending May 31, 2023; Form 7 with audited data ending on December 21, 2022: as well as Form 7 with periods ending January 31, 2023 and February 28, 2023 with audited data.
 - c. **Outage Report** – There were 31 outages reported during the month of May 2023.
 - d. **Member Sales Budget Report** – For the month of May 2023, the Tri-State Member Sales Budget Report was as follows: Total energy monthly comparison was 5,667,110 Actual kWh and 5,913,601 Budgeted kWh. Revenues were \$414,990 Actual and \$433,216 Budgeted.
 - e. **Fused Cut-Out Report** – There were no new or replaced cut-outs during the month of May.
- 10. FINANCE REPORT** – A motion to approve the Finance Report, together with the Manager’s Report, was made by Virginia Mondragon and seconded by Sam Ramirez. Motion carried.
- 11. TRI-STATE TRUSTEE REPORT** – Robert Baca, Tri-State Trustee, reported on their monthly meeting. Some of the items covered included the following:
- Board met for a one-day meeting. No committee meetings were held.
 - Budget approval for 2024 and rate increase action
 - Operations and Financial Performance
 - Government Relations report and discussion
 - Next meeting will be held July 11th, 12th & 13th
- 12. NMRECA TRUSTEE REPORT** – James Ortiz, NMRECA Trustee, reported on the May/June Annual/Board Meeting. A few of the items covered included:
- PAC (formerly ACRE) and how their money is spent
 - Resolution Committee – Resolution #14 dealing with Covid was removed
 - Annual Meeting presentations – Funding, Crime in NM, Homeland Security
 - No money for fire damage has been received from the Federal Government
 - Annual BBQ scheduled

13. ON-GOING BUSINESS

- a. **Bid Awards – Hermits Peak/Calf Canyon Fire Damages Rebuild Work II** – On behalf of MSMEC, T&D Engineering Services advertised for bids to rebuild powerlines damaged by the Hermits Peak/Calf Canyon Fire (HPCCF). Three bids received were opened on June 5th, 2023. The three bidders included WSI Southwest, Inc., Four States Electric, Inc. and Altitude Energy, LLC. T&D reviewed the bids and followed up with the recommendations to award bids based on pricing, qualifications, and availability. **A motion was made by Sam Ramirez, seconded by Joe C de Baca, to approve the recommendations by T& D and MSMEC to award bids for HPCCF Damages Rebuild Work Phase II. Motion carried.** Another issue was discussed regarding trees that have fallen after the fire creating a problem for contractors. MSMEC will have to look at hiring someone to remove these fallen trees instead of the contractors already working to rebuild the power lines.
- b. **Annual Meeting Report and Review** – The Board and staff had a final review of the items/events happening during our Annual Meeting scheduled for Saturday, June 24th, 2023.
- c. **CoBank Sharing Success Program Participation** – CoBank Sharing Success Program funds five million dollars for matching donations from CoBank’s customers to nonprofit organizations in their communities. Each customer may apply for up to four matching grants with the maximum of \$10,000.00 per customer. After discussion, the Board agreed to participate in the program by applying for a matching donation of \$2500.00 to the San Miguel/Mora County Fair Association. CoBank will donate \$2500.00 and MSMEC with match that donation for a total of \$5000.00.
- d. **Tri-State’s Filing of New Rates with Federal Energy Regulatory Commission** – Tri-State has filed for new rates with the Federal Energy Regulatory Commission (FERC) as recommended by Tri-State’s Rate Committee and approved by the Board on June 5, 2023. If approved by FERC, rates will go into effect on January 1, 2024. MSMEC is anticipating a rate increase of 7.3%.
- e. **Valdez Building Lease Agreement with Singleton Schreiber Law Firm** – The Singleton Schreiber Law Firm is proposing to lease the MSMEC Valdez building to use as their Mora Office with regard to the Hermits Peak/Calf Canyon fire. They will invest in remodeling this building to lease it for approximately three years with an option to renew for additional time if need be. In lieu of rental fees for the three years, they will be responsible for all costs to renovate the building and ground to meet their services. The Board agreed with the proposal and asked the Manager to move forward with the rental agreement.
- f. **Tri-State Bill/MSM Solar Bill** – Tri-State’s power bill for the month of May 2023 was \$414,989.62. MSM Solar bill was \$27,233.83 with a credit from Tri-State of \$15,901.42.

14. NEW BUSINESS

- a. **CoBank Energy & Water Executive Forum – August 29-31, 2023 – The Broadmoor, Colorado Springs, Colorado** – Arrangements will be made for Board Members and General Manager to attend.
- b. **2023 NMRECA Annual Barbecue – Thursday, July 13, 2023** – Arrangements will be made for those attending this year’s NMRECA Annual Barbecue.

15. MSMEC EDUCATIONAL FOUNDATION

- a. **None**

16. CORRESPONDENCE

- a. **Letter from Raul Torrez, New Mexico Attorney General, regarding Hermit’s Peak/Calf Canyon Fire** – For information only.
- b. **Letter from T & D Services – Annual Meeting Donation of five \$50.00 Gift Cards** – For information only.

17. INFORMATION

- a. **Calendar of Events** – Offices will be closed on Tuesday, July 4th in observance of Independence Day. Tri-State Meetings will be held on July 10th, 11th, and 12th. NMRECA Manager’s Meeting will be held on July 13th as well as the Annual BBQ. NMRECA Board Meeting will be held on July 14th. Tri-State CEO Committee Meetings will be held in Colorado Springs on July 16th, 17th, and 18th. MSMEC next Finance and regular Board Meetings are scheduled for Thursday, July 27th, 2023.

A motion to move into Executive Session was made by Virginia Mondragon and seconded by James Ortiz. Motion carried.

18. EXECUTIVE SESSION

- a. **Personnel Matters**
- b. **Update on Union Matters**
- c. **Litigation Matters**

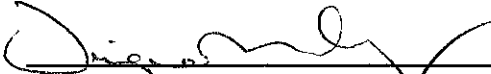
A motion to move out of Executive Session and back into Regular Session was made by Virginia Mondragon and seconded by Sam Ramirez. Motion carried.

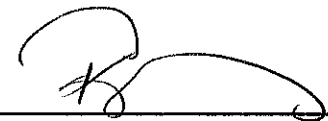
19. ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION – None.

20. OTHER BUSINESS TO COME BEFORE THE BOARD – None.

21. ADJOURNMENT - A motion to adjourn today’s meeting was made by Sam Ramirez and seconded by Joe C de Baca. Motion carried. Meeting adjourned at 1:15 P.M.

ATTEST:


Virginia Mondragon, Secretary/Treasurer


Robert R. Baca, President