

MORA-SAN MIGUEL ELECTRIC COOPERATIVE, INC.
BOARD OF TRUSTEES MEETING
BOARD MEETING MINUTES
HELD ON
OCTOBER 26, 2021

The meeting of October 26th, 2021 was called to order by Board President, Robert Baca, at 10:52 a.m.

1. ROLL CALL AND DETERMINATION OF QUORUM

Present: **Robert Baca, President**
 James Ortiz, Vice President
 Virginia Mondragon, Secretary/Treasurer
 Joe C de Baca, Trustee
 Samuel Ramirez, Trustee

Others **Les Montoya, General Manager**
Present : **Debbie Alexander, Admin. Assistant**

2. INVOCATION – Board President, Robert Baca, led us in prayer.

3. PLEDGE OF ALLEGIANCE – The Pledge of Allegiance was recited.

4. APPROVAL OF AGENDA – Today's meeting Agenda was presented for review and approval. After review, a motion was made by Virginia Mondragon, seconded by Joe C de Baca, to approve the agenda as presented. Motion carried unanimously.

5. RECOGNITION OF GUESTS

- a. **Invited Speakers – (15-minute time limit) – None.**
- b. **General Public Comment (5-minute time limit) – None,**
- c. **Introduction of Employees – Jessica Gutierrez – Cashier – Jessica Gutierrez was introduced as our new Cashier. Jessica is a native of the Mora Valley. Welcome to MSMEC Jessica.**

6. SAFETY REPORT/MINUTES – The Safety Committee met on October 19, 2021. The meeting was held via teleconference. Those in attendance were: Lazaro Barela, Francisco Caro, Sara Cordova, Pamela Gallegos, Leslie Montoya, Isaiah Romero, Lawrence M. Salas and Albert Salazar. Some of the items covered included the following:

- There were no accidents, no near misses, no on-the-job injuries and no on-the-job incidents to report in either Mora or Pecos to report for the month of September.
- There was one incident to report in the Ribera, NM area. A truck pulling a backhoe pulled the powerline and caused an outage. There were no injuries reported.
- Manager Montoya informed the committee, three workmen's comp claims pertaining to COVID-19 have been submitted for review and would be determined.
- A Journeyman Lineman out of the Pecos office has submitted his resignation. An advertisement to hire an Apprentice will be posted.
- All employees will be re-certified for First Aid/CPR Training.
- The fire extinguishers in Mora and Pecos were inspected by Fire Safety Sales in late October.
- Jessica Gutierrez was hired as the Cashier for the Mora Office.
- Safety Training was conducted on September 22, 2021 by Tanner Dunlap with OAEC. The training consisted of 1) Proper grounding techniques, 2) Equipotential grounding, 3) Effects of current on the human body, 4) OSHA standards and APPA safety rules, and 5) Induction hazards.

7. ACTION OF REGULAR MEETING MINUTES HELD ON SEPTEMBER 23, 2021 – The Board Minutes of the meeting held on September 23rd, 2021 were presented for review and approval. After review, **Virginia Mondragon motioned to approved the minutes as presented. James Ortiz, seconded that motion. Motion carried unanimously.**

8. APPROVAL OF NEW MEMBERSHIPS (MORA 39 – PECOS 5) – A total of 44 new memberships were presented to the Board for their review and approval. After review, **a motion was made by James Ortiz, seconded by Sam Ramirez, to approve all new memberships. Motion carried unanimously.**

9. MANAGER'S REPORT

a. Delinquent Report – The Delinquent Report for the month of September was reviewed. There were 903 delinquent accounts totaling \$245,659.26. After collections, 585 of those delinquent accounts remained unpaid for a total of \$114,804.78.

b. RUS Form 7

1. Period Ending August 31, 2021 – The RUS Form 7 for the month of August 2021 was presented to the Board this month as it was not completed prior to the Board Meeting last month. Operating Revenue and Patronage Capital was \$974,871, Cost of Purchased Power was \$481,578 and Total Operation & Maintenance Expense was \$752,048. Total Cost of Electric was \$884,101,

Patronage Capital & Operating Margins was \$90,770 and Patronage Capital or Margins was \$91,035. TIER for the month was 4.57%.

2. Period Ending September 30, 2021 – RUS Form 7 for the month ending September 30, 2021 was as follows: Operating Revenue and Patronage Capital was \$965,800, Cost of Purchased Power was \$467,189 and Total Operation & Maintenance Expense was \$837,787. Total Cost of Electric Service was \$1,032,770, Patronage Capital & Operating Margins was -\$66,970, and Patronage Capital or Margins was -\$59,946. TIER for the month was at 0.31% and 2.45% year-to-date.

c. Outage Report – There were sixteen reported outages during the month of September. Forty-eight consumers were affected by these outages for a combined 41.5 hours without power.

d. Member Sales Budget Report – The Tri-State Member Sales Budget Report for the month of September is as follows: Total Energy (kWh) monthly comparison was 5,563,523 Actual KWH and 5,166,384 Budgeted kWh. September's Revenues were \$434,604 Actual and \$409,258 Budgeted.

e. Fused Cut-Out Report – There were three replaced cut-outs during the month of September. One at the Pendaries Cottage/RV Park, one in the Pecos Canyon and another on the Bull Creek main line.

10. FINANCE REPORT – A motion was made by James Ortiz, seconded by Virginia Mondragon, to approve the Finance Report together with the Manager's report. Motion carried unanimously.

11. TRI-STATE TRUSTEE REPORT – Robert Baca, Tri-State Trustee, reported on their October meeting held in Westminster, Colorado. Some of the items covered included:

- Tri-State's Beneficial Electrification & Efficiency program for 2022 – rebates on new appliances
- Reviewed engineering, construction & maintenance update
- Federal legislation up-date
- Operations performance – coal fleet generation was 92% availability and 44% of total power supply
- Budget – member electric sales were 2.2% lower than budget
- Hydro generation – water supply is low

12. NMRECA TRUSTEE REPORT – James Ortiz, NMRECA Trustee, reported on their October meeting held in Santa Fe. A few of the items covered included:

- RUS long-term loans interest rates are 1.96% and short-term rates are 0.05%.

- Director education courses
- 2022 Youth Tour discussion
- NMRECA's social media platform
- CoBank's \$6K match contribution to NMSU Electric Utility Management Program provided through the Sharing Success Program
- The Enchantment Publication Committee decided that the magazine will not accept ads from solar advertisers.
- Special meeting will be held to consider Jemez Mountain Electric Cooperative's resolution to rejoin their membership with NMRECA.

13. ON-GOING BUSINESS

- Cut-Outs in the Mora Service Area - Discussion** – The Operations Manager, Larry Barela, and Operations Superintendent, Isaiah Romero, were present at today's meeting to discuss the cut-outs in the Mora service area. The Board of Trustees have requested more cut-outs be installed in the Mora service area so as to limit the number of consumers affected by outages. Board President Robert Baca stated the more cut-outs we have on our system, not only does it affect a lesser number of consumers during an outage but also cuts down on employee overtime costs. The Operations Manager and Superintendent both agreed due to workload and maintenance, they would need another crew just to catch up with the work they already have. The option of hiring contractors would lead to increased expenses. The General Manager and staff will work on addressing these issues.
- Tri-State Bill/MSM Solar Bill** – The Tri-State power bill for the month of September 2021 was \$434,804.13; MSM Solar bill was \$32,584.97 with a credit from Tri-State of \$19,827.03.

14. NEW BUSINESS

- Cigna Medical/Dental Renewals Presentation – Tom Frank with Gibson & Frank** – Mr. Tom Frank presented, over Zoom, the medical and dental insurance renewal rates for 2022. There have been no plan design changes in the last several years and no rate increase to either the Coop or to the employees. With the surplus reimbursement from last year and the anticipated this year, MSMEC can renew the current plan with no changes in the coverage and no increase in rates. After discussion, **a motion was made by Virginia Mondragon, seconded by James Ortiz, to approve the medical/dental renewal rates for 2022 with no increase to the Coop or employees as presented by Mr. Tom Frank. Motion carried unanimously.**
- Recognition of Employee – Certified Journeyman Lineman – Martin Teran** – Martin Teran from the Pecos area, was recognized for successfully completing the Merchants Program and the MSMEC's in-house training. Mr. Teran is now a Certified Journeymen Lineman. Congratulations.
- Proposed Vegetation Maintenance – Tree Pruning, Tree Removal and Vegetation Clearing** – General Manager Montoya asked the Board to review the Request for Proposal draft presented today to solicit contractors to perform vegetation

management in our service territory. MSMEC's service territory has become inundated with vegetation and needs to be maintained. MSMEC work crews are experiencing an increased work load with an increase of requests for new services. Due to limited time for MSMEC crews to focus on vegetation maintenance, there is a need to contract out some of the vegetation maintenance required throughout the service territory. . **A motion was made by Sam Ramirez, seconded by Virginia Mondragon, to authorize General Manager Montoya to proceed with the advertisement for the Proposal for Vegetation Maintenance of tree pruning, tree removal and vegetation clearing. Motion carried unanimously.**

- d. NMRECA Training Courses – Understanding the Electric Business & Conversation Skills Outside the Boardroom** – After reviewing the information for the training courses, Robert Baca, Joe C de Baca and Sam Ramirez will be registered to take the 2610 Course – Understanding the Electric Business. Mr. Baca and Mr. C de Baca will complete their Credentialed Cooperative Director (CCD) certification after completing this course. James Ortiz will be registered to take the 943.1 Course – Conversation Skills Outside the Boardroom.

15. CORRESPONDENCE

- a. Action Committee for Rural Electrification – ACRE – 2021 Membership Year** – For information only.

16. INFORMATION

- a. Calendar of Events** – Tri-State Meetings will be held virtually on November 2nd & 3rd, 2021. Statewide Meetings will be held on November 4th and 5th, 2021. MSMEC will observe Veteran's Day on Thursday, November 11th, 2021. Offices will be closed. MSMEC Board of Directors have scheduled their next meeting on Tuesday, November 23rd, 2021. MSMEC offices will be closed during the Thanksgiving Holiday on Thursday, November 25th and Friday, November 26th, 2021.

A motion to move into Executive Session was made by Virginia Mondragon, seconded by James Ortiz. Motion carried unanimously.

17. EXECUTIVE SESSION

- a. Personnel Matters**
- b. Update on Union Matters**
- c. Litigation Matters**

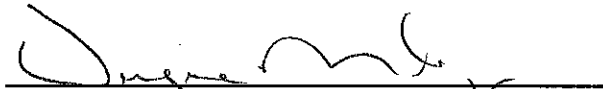
A motion to move back into Regular Session was made by James Ortiz and seconded by Virginia Mondragon. Motion carried unanimously.


18. ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION – None.

19. OTHER BUSINESS TO COME BEFORE THE BOARD – None.

20. ADJOURNMENT – A motion to adjourn today’s meeting was made by James Ortiz and seconded by Virginia Mondragon. Motion carried unanimously. Meeting adjourned at 2:03 p.m.

ATTEST:


Virginia Mondragon, Secretary/Treasurer


Robert Baca, Board President