

MORA-SAN MIGUEL ELECTRIC COOPERATIVE, INC.
BOARD OF TRUSTEES MEETING MINUTES
HELD ON
SEPTEMBER 23, 2021

Board President, Robert Baca, called the meeting of September 23, 2021 to order at 10:47 a.m.

1. ROLL CALL AND DETERMINATION OF QUORUM

Present: Robert Baca, President
James Ortiz, Vice President – Via Teleconference
Virginia Mondragon, Secretary/Treasurer
Joe C de Baca, Trustee
Samuel Ramirez, Trustee

Others Present: Les Montoya, General Manager
Debbie Alexander, Admin. Assistant

2. INVOCATION – Robert Baca, Board President, led us in prayer.

3. PLEDGE OF ALLEGIANCE – The Pledge of Allegiance was recited.

4. APPROVAL OF AGENDA – The Agenda for today’s meeting was presented for review and approval. The following amendment was made to the agenda: Add to #14 - New Business – f. World Pay Charge. **A motion was made by Virginia Mondragon, seconded by James Ortiz, to approve today’s Agenda with the one added amendment. Motion carried unanimously.**

5. RECOGNITION OF GUESTS

- a. **Invited Speakers – (15-minute time limit)** – None.
- b. **General Public Comment (5-minute time limit)** – None.
- c. **Introduction of Employees** – None.

6. SAFETY REPORT/MINUTES – The Safety Committee met on September 14, 2021. The meeting was held via teleconference with the following attending: Lazaro Barela, Sara Cordova, Pamela Gallegos, Leslie Montoya, Isaiah Romero and Lawrence M. Salas. Some of the items covered include the following:

- There were no accidents to report in Mora for the month of August.
- There was one accident to report in Pecos in August. A Working Foreman and an Apprentice Lineman were looking to locate a consumer. The driver of the bucket truck backed up to turn around and out of the lane and in doing so backed into

an abandoned parked van. Both vehicles received some damage and a police report was filed. No injuries were reported.

- There were no near misses and no on-the-job injuries to report in Mora or Pecos.
- There were no on-the-job incidents to report in Mora.
- There was one on-the-job incident to report in Pecos for the month of August. The Operations Superintendent backed into the digger while attempting to load wire in the Las Vegas yard. A tail light was damaged - no injuries were reported.
- Manager Montoya advised regarding the Valdez property.
- There is a shortage of materials due to the tropical storms that have hit our country. MSMEC is finding it hard to obtain materials for new services and maintenance.
- Manager Montoya talked about the importance of communications and how important it is for those who are in charge to keep employees informed of what is going on at the Coop. Lack of communication causes confusion and creates difficulty for our consumers to be properly served.
- Proposed MSMEC guidelines for isolation if an employee tests positive for COVID-19 were shared with the committee.
- Safety training was held in person in Mora for the linemen and meter technicians. The training consisted of a power point presentation on personal behaviors, substation safety and OSHA safety rule 1926.954.

7. ACTION OF REGULAR MEETING MINUTES HELD ON AUGUST 24, 2021- The Minutes of the meeting held on August 24, 2021 were presented for review and approval. After review, a motion was made by Virginia Mondragon, seconded by Sam Ramirez, to approve the Minutes of August 24, 2021 as presented. Motion carried unanimously.

8. APPROVAL OF NEW MEMBERSHIPS (MORA 32 – PECOS 17) – Forty-nine new memberships were presented for review and approval. After review, a motion was made by James Ortiz, seconded by Joe C de Baca, to approve all new memberships presented today. Motion carried unanimously.

9. MANAGER'S REPORT

- a. **Delinquent Report** – The Delinquent Report for August 2021 was reviewed. There were 905 delinquent accounts totaling \$225,875.36. After collections were completed, 645 accounts remained unpaid for a total of \$128,066.44.
- b. **RUS Form 7** – Report was not completed prior to today's meeting, but will be presented at our October meeting.
- c. **Outage Report** – There were a total of 65 outages reported during the month of August. These outages affected 973 consumers for a total combined time of 138 hours without power.
- d. **Member Sales Budget Report** – The Tri-State Member Sales Budget Report for the month of August 2021 is as follows: Total Energy (kWh) monthly comparison was

5,874,581 Actual kWh and 5,636,248 Budgeted kWh. August's Revenues were \$450,820 Actual and \$433,785 Budgeted.

e. **Fused Cut-Out Report** – Report was not available for today's meeting.

10. FINANCE REPORT – A motion to approve the Finance Report, together with the Manager's Report, was made by Virginia Mondragon and seconded by James Ortiz. Motion carried unanimously.

11. TRI-STATE TRUSTEE REPORT – Robert Baca, Tri-State Trustee, reported on their August Meeting held in Westminster, Colorado. A few of the topics covered included the following:

- Mr. Tim Rabon, Chairman, called the meeting to order. Robert Baca was elected to the External Affairs Committee.
- Contracts for termination are now easier to understand.
- Review of Government Relations Report.
- Financial performance review.
- Large amounts of power were sold during the month of August.
- Tri-State Board meetings will see new changes – Directors will be encouraged to sit in on every committee meeting.

12. NMRECA TRUSTEE REPORT – James Ortiz, NMRECA Trustee, reported on the August 26th, 2021 Board of Director's Meeting. Some of the items covered included the following:

- NMRECA officers were re-elected by acclamation for 2021-2022: Mr. Charles T. Pinson Jr., President; Mr. Tim Morrow, Vice President; and Mr. Duane Frost, Secretary-Treasurer.
- RUS long-term interest rates are 1.77% and short-term rates are 0.06%.
- The Board was briefed on NMRECA's priority outline regarding the \$1.0 trillion infrastructure proposal passed by the US Senate.
- NMRECA is on budget with income at 45.2% and expenses at 40.29%. Revenue was down due to a lack of trainings which generate revenue from registration fees.
- Directors Course No. 2610 will be held on December 8 & 9, 2021 in Albuquerque.

13. ON-GOING BUSINESS

- a. **Youth Tour Commitment Form** – The New Mexico Rural Electric Cooperative Association requested all NM Cooperatives fill out a 2022 NM Government-In-Action Youth Tour commitment form. After discussion regarding the Youth Tour, the uncertainty of the on-going pandemic and the safety of our youth, a motion was made by Sam Ramirez, seconded by Joe C de Baca, not to participate in the 2022

NM Government-In-Action Youth Tour. Motion carried unanimously. NMRECA will be advised of the Board's decision.

- b. **Tri-State Bill/MSM Solar Bill** – The Tri-State power bill for the month of August was \$450,819.50; MSM Solar bill was \$30,758.97 with a credit from Tri-State of \$24,131.18.

14. NEW BUSINESS

- a. **Recognition of Employees – Certified Journeymen Linemen – Francisco Caro and Shane Morris** – Employees Francisco Caro and Shane Morris were recognized by the Board for successfully completing the Merchants Program and the MSMEC's In-House Test and are now certified Journeymen Linemen. Both employees were issued a framed certificate. A picture of Caro and Morris, together with the Board and General Manager, was taken and will be included in the next issue of The Enchantment magazine. Congratulations.
- b. **Rate Analysis for MSMEC** – General Manager Montoya advised the Board of a needed discussion regarding MSMEC's need to conduct a rate analysis and for direction he should take. The last rate analysis was completed in 2018. Many factors have resulted in an increase in cost of services including operational, maintenance and construction costs. Other financial factors are impacting the cost of service and it is expected to continue in the upcoming month. After continued discussion, a **motion was made by Virginia Mondragon, seconded by Joe C de Baca, to give authority to Manager Montoya to proceed with a rate analysis for MSMEC. Motion carried unanimously.**
- c. **Temporary Loan of Electric Vehicle Agreement with Tri-State G & T** – Tri-State is sponsoring a program where they are loaning Electric Vehicles to its members. MSMEC indicated a willingness to participate in this program and was provided with an EV Vehicle for use and showing to our consumers. The vehicle was delivered to Las Vegas and MSMEC employee drove it back to Mora. The Board was informed of the Tri-State EV Program and asked to confirm the execution of the loan agreement by the General Manager.
- d. **NRECA Region 10 Meeting – Voting Delegate** – There were no changes made to the NRECA Region 10 Voting Delegate Form. MSMEC will not participate or be in attendance at the 2021 Region 10 Meeting which will be held in Dallas, Texas on October 19 – 21, 2021.
- e. **CFC District 10 Meeting – Delegate Registration Card & 2021 Official Mail Ballot** – General Montoya, the designated Voting Delegate representing MSMEC, will vote on the 2021 Official Mail-In Ballot.
- f. **World Pay Charge** – Every time a business accepts a credit card as payment for services such as power at MSMEC, it must pay a fee to a credit card processor. This issue was added to today's agenda by one of our Trustees. He is of the understanding that MSMEC should not have to bear this cost every month and suggested that consumers should see an increase on their monthly bill to cover

these charges. After continued discussion, the Board was advised that this monthly fee is already included as a cost of doing business in our existing rate structure. . Office staff met prior to our meeting to review this World Pay Charge and does not believe it is a good idea to charge consumers anymore then they are already contributing to off-set this annual expense.

15. CORRESPONDENCE

- a. **Nora Electric Cooperative – 2021 Annual Meeting – September 27, 2021 – For information only.**
- b. **Sierra Electric Cooperative – 2021 Annual Meeting – October 2, 2021 – For information only.**
- c. **Thank you letter – El Valle Community Center and Villanueva Library – For information only.**
- d. **Letter – Kendal Montgomery – District 10 Candidate for CFC Board – For information only.**

16. INFORMATION

- a. **Calendar of Events – Tri-State will meet on October 5th and 6th. Statewide Meeting will be held on October 7th and 8th. Offices will be closed on Monday, October 11th in observance of the Columbus Day Holiday. MSMEC will work their last 10-hour work day on Tuesday, October 26th and will start working from 8:00 a.m. to 4:30 p.m. on Wednesday, October 27th. First Friday for offices to be open to members will be October 29th. MSMEC’s next Finance and Regular Board Meeting will be held on Tuesday, October 26th starting at 10:00 a.m.**

A motion to move into Executive Session was made by Virginia Mondragon and seconded by Joe C de Baca. Motion carried unanimously.

17. EXECUTIVE SESSION

- a. **Personnel Matters**
- b. **Update on Union Matters**
- c. **Litigation Matters**


A motion to move out of Executive Session and back into Regular Session was made by Virginia Mondragon and seconded by Sam Ramirez. Motion carried unanimously.

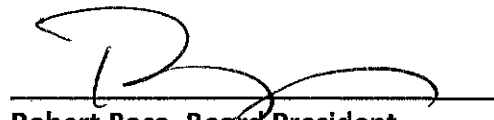
18. ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION – None.

19. OTHER BUSINESS TO COME BEFORE THE BOARD – None.

**20. ADJOURNMENT – A motion to adjourn today’s meeting was made by James Ortiz.
Motion carried unanimously. Meeting adjourned at approximately 2:19 p.m.**

ATTEST:


Virginia Mondragon, Secretary/Treasurer


Robert Baca, Board President