

MORA-SAN MIGUEL ELECTRIC COOPERATIVE, INC.
BOARD OF TRUSTEES MEETING MINUTES
MAY 26, 2022

The meeting of Thursday, May 26, 2022 was called to order by President, Robert Baca, at approximately 10:45 a.m.

1. ROLL CALL AND DETERMINATION OF QUORUM

Present: **Robert Baca, President**
 James Ortiz, Vice President
 Virginia Mondragon, Secretary/Treasurer
 Joe C de Baca, Trustee
 Samuel Ramirez, Trustee

Others **Les Montoya, CEO/General Manager**
Present : **Debbie Alexander, Admin. Assistant**

- 2. INVOCATION** – Robert Baca, President, led us in prayer.
- 3. PLEDGE OF ALLEGIANCE** – The Pledge of Allegiance was recited. Manager Montoya asked for a moment of silence in memory of the children and teachers from the shooting tragedy in Uvalde, Texas.
- 4. APPROVAL OF AGENDA** – Today’s Agenda was presented for review and approval. A motion was made to approve the agenda with one amendment to move Executive Session to the start of this meeting. Motion was made by James Ortiz, seconded by Joe C de Baca. Motion carried unanimously.

A motion to move into Executive Session was made by Virginia Mondragon, seconded by James Ortiz. Motion carried unanimously.

Virginia Mondragon motioned to move out of Executive Session and back into Regular Session. James Ortiz seconded that motion. Motion carried unanimously.

5. RECOGNITION OF GUESTS

- a. **Invited Speakers – (15-minute time limit) – None.**
- b. **General Public Comment (5-minute time limit) – None.**
- c. **Introduction of Employees – None.**

6. SAFETY REPORT/MINUTES – The Safety Committee Meeting was held on May 25, 2022. Those in attendance included Les Montoya, Gwen Mascarenas, Gerald Trujillo and Sonya Vasquez. A short review took place of the items covered in April 2022.

- There were no accidents, no near misses, nor on-the-job incidents to report for either Mora or Pecos for the month of April .
- There were four incidents reported and reviewed by staff.
- Energy to consumers was interrupted between the dates of April 12, 2022 and May 23, 2022 due to the Hermit Peak/Calf Canyon fire. Under the direction of the Fire Management Team from the U.S. Forest Service, MSMEC was directed to de-energize areas based on safety concerns due to the fire.
- MSMEC staff was briefed regarding events of the fire and how we would deal with this moving forward as it pertains to consumer service and billing.
- MSMEC's intent to apply through FEMA for reimbursement of costs to rebuild our distribution system burned or damaged during the Hermit's Peak/Calf Canyon Fire.
- MSMEC has contracted with T & D Services to perform a system wide damage assessment.
- Safety training was conducted on April 19, 2022. Training objectives covered included Heat Stress, Line Clearance – Tree Trimming/Chainsaw Safety and Safety – The Human Factor.

7. ACTION OF REGULAR MEETING MINUTES HELD ON APRIL 28, 2022 – The minutes of the meeting held on April 28th, 2022 were presented for review and approval. After review, **a motion was made by Virginia Mondragon, seconded by James Ortiz. Motion carried unanimously.**

8. APPROVAL OF NEW MEMBERSHIPS (MORA 12 – PECOS 9) – Twenty-one new memberships were presented for review and approval. After review, **a motion was made by James Ortiz, seconded by Joe C de Baca, to approval all new memberships. Motion carried unanimously.**

9. MANAGER'S REPORT

- a. **Delinquent Report** – The Delinquent Report was reviewed. There were 1015 delinquent accounts totaling \$399,580.83. After collections, 318 of those accounts remained unpaid for a total of \$104,843.67
- b. **RUS Form 7 – Audited From 7 for period ended December 31, 2021** – The audited Rus Form 7 ending December 31, 2021 was reviewed. RUS Form 7 for the period ending April 30, 2022 was not available.
- c. **Outage Report** – Report was not available.

- d. **Member Sales Budget Report** – The Tri-State Member Sales Budget Report for the month of April 2022 is as follows: Total Energy monthly comparison was 5,962,544 Actual kWh and 6,157,582 Budgeted kWh. The Revenues were \$466,456 Actual and \$480,401 Budgeted.
- e. **Fused Cut-Out Report** – Report was not available.

10. FINANCE REPORT – The Finance Meeting Minutes of the meeting held earlier today were presented for review and approval. **A motion was made by Virginia Mondragon, seconded by Joe C de Baca, to approve the Minutes as presented together with the Manager’s Report. Motion carried unanimously.**

11. TRI-STATE TRUSTEE REPORT – Robert Baca, Tri-state Trustee, reported on their May 2022 meeting. A few items covered included the following:

- Tri-State committee elections were held and Robert Baca was elected Chairman of the External Affairs Committee.
- Beneficial Electrification Program
- Rate Committee – rate increase will likely take place
- FERC issues continue in Colorado
- Rifle Power Plant in Colorado will close in October

12. NMRECA TRUSTEE REPORT – James Ortiz, NMRECA Trustee, reported that their monthly meeting will not be held until May 30th – June 1st at the scheduled Annual Meeting.

13. ON-GOING BUSINESS

- a. **MSMEC – Board Policy No. 215 – Alcohol and Drug Policy – Revision** – Review and approval of Board Policy No. 215, Alcohol and Drug Policy, was tabled.
- b. **Tri-State Bill/MSM Solar Bill** – The Tri-State power bill for the month of April 2022 was \$466,456.28. The MSM Solar bill was \$38,195.71 with a credit from Tri-State of \$22,284.33.

14. NEW BUSINESS

- a. **Hermits Peak/Calf Canyon System Fire Damage Assessment** – MSMEC’s electric distribution system experienced extensive structural damage due to the Hermits Peak/Calf Canyon Fire. Due to the extent of the fire damage, it was determined a thorough damage assessment of the distribution system would be required to determine the extent of work and materials would be required to restore the system. An RFP process was put in place to secure a firm to complete this work. T & D Engineering Services was selected under an emergency procurement to conduct the damage assessment. Manager Montoya requested the Trustees to validate the award to T & D Engineering Services to complete the damage assessment and acknowledge that securing the services under a disaster situation is acceptable to move forward in a timely fashion to rebuild the system and qualify for relief funding. Adam Roybal with T & D Engineering Services

presented the Board information on the on-going assessment together with some maps and slides/pictures of areas of the burned distribution system.

- b. **Pecos Underground Line Replacement Project Planning, Design, Permitting and Inspection Services** – Manager Montoya informed the Board of a 2.6-mile section of underground electric conductor needing replacement and is a project included in our Four-Year Work Plan. This underground line is located in Pecos. The firm of Burns & McDonnell has been selected to complete the engineering work to complete the replacement of the existing line. This project will require permitting from NMDOT and clearances from the US Park Service. The full Board acknowledged securing the engineering services to complete the system improvements as designated in the Cooperative’s Four-Year Work Plan.
- c. **Rebuild Project Bid Award – Las Dispensas and Mora Communications Tower** – The Las Dispensas and Mora Towers rebuild projects were solicited in an emergency situation to obtain pricing to rebuild sections of distribution lines that were destroyed during the Hermits Peak/Calf Canyon Fire. Bids were solicited to establish reasonable unit prices for rebuilding under these circumstances. **The Board of Trustees confirmed the award to the low bidder, WSI, Southwest, Inc. with a motion by Virginia Mondragon and second by Joe C de Baca. Motion carried unanimously.** MSMEC will work with La Jicarita Rural Telephone Cooperative in re-establishing electric service to the communication towers.
- d. **Consumer Billing considerations for duration of de-energized areas/fire burned areas** – Manager Montoya informed the Board of the recommendations being proposed by staff to aid MSMEC consumers in dealing with events caused by the Hermits Peak/Canyon Calf fire and the request by the US Forest Service to de-energize power lines for safety reasons. The recommendation is that the monthly fixed charges be waived for the periods when power was de-energized, waive the service reconnect and disconnect fees, waive fees for connecting service risers to transformers when service poles remain in the same location prior to the fire, and leniency on consumers who fall behind on payments with no collection attempts for a period of two months.
- e. **Federated Insurance Policy – Renewal Proposal** – The Federated Insurance renewal proposal for July1, 2022 to July 1, 2023 was presented to the Board for their review. The coverage premium is increased by nearly 6% due primarily to inflationary factors, mobile equipment values and general liability rates. After review, **a motion was made by James Ortiz, seconded by Sam Ramirez, to approve the renewal proposal offered by Federated Insurance. Motion carried unanimously.**
- f. **ACRE Memberships** – For information only.

15. MSMEC EDUCATIONAL FOUNDATION – None.

16. CORRESPONDENCE

- a. **El Valle Community Center – Acknowledgement Letter for Donation** – For information only.

- b. **Consumer Thank You Letter on Hermit's Peak/Calf Canyon Fire** – For information only.
- c. **Central NM Electric Cooperative, Inc. – Letter from Dispatch Supervisor on Hermit's Peak/Calf Canyon Fire** – For information only.
- d. **Thank you card to Central NM Electric Cooperative, Inc.** – For information only.

17. INFORMATION

- a. **Calendar of Events** – The NMRECA Annual Meeting will be held on May 31st, June 1st and 2nd in Bernalillo, NM. Tri-State is scheduled to meet on June 6th, 7th, and 8th, 2022. MSMEC's next Finance and Regular Board Meetings are scheduled for Thursday, June 23rd. The MSMEC 2021 Annual Meeting is scheduled for Saturday, June 25th, 2022.

Motion to move into Executive Session was made by James Ortiz and seconded by Sam Ramirez. Motion carried unanimously.

18. EXECUTIVE SESSION

- a. **Personnel Matters**
- b. **Update on Union Matters**
- c. **Litigation Matters**

Motion to move out of Executive Session and back into Regular Session was made by James Ortiz and seconded by Joe C de Baca. Motion carried unanimously.


19. ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION – None.

20. OTHER BUSINESS TO COME BEFORE THE BOARD – None.

21. ADJOURNMENT – A motion to adjourn today's meeting was made by James Ortiz and seconded by Sam Ramirez. Motion carried unanimously. Meeting adjourned at 2:50 p.m.

ATTEST:


Virginia Mondragon, Secretary/Treasurer


Robert Baca, President