

**MORA-SAN MIGUEL ELECTRIC COOPERATIVE, INC.**  
**BOARD OF TRUSTEES MEETING MINUTES**  
**OCTOBER 27, 2016**

The meeting was called to order by Robert M. Quintana, Board Chairman, at 10:56 a.m.

**1. ROLL CALL AND DETERMINATION OF QUORUM**

**Present:**        Robert Baca, Vice Chairman  
                     Virginia Mondragon, Secretary/Treasurer  
                     Robert M. Quintana, Chairman

**Others**         LaDonna LaRan, Interim CEO/CFO  
**Present:**       Debbie H. Alexander, Administrator

**Absent:**         Joe C de Baca, Member  
                     James Ortiz, Member

**2. INVOCATION** – Robert Baca, Vice Chairman, led us in prayer.

**3. PLEDGE OF ALLEGIANCE** – The Pledge of Allegiance was recited.

**4. APPROVAL OF AGENDA** – Today's Agenda was presented for review and approval. **A motion to approve the Agenda as presented was made Virginia Mondragon, seconded by Robert Baca. Motion carried unanimously.**

**5. SAFETY REPORT** – LaDonna LaRan, Interim CEO/CFO reported on the Safety Meeting.

- There was one accident to report in the Mora office. An apprentice lineman loaded a pole on digger truck which had a cross arm attached to it. About a foot of the cross arm was sticking out of the digger and when lineman was driving out of the yard, the cross arm/pole struck the fence causing a little damage to fence
- No accidents in the Pecos office
- No near misses to report in Mora or Pecos
- No on-the-job injuries
- Employee input and concerns included: CPR classes and cell phones for each work truck as per new CBA
- Restrooms in the Pecos office are in need of repair – job has been put out for bids
- Federated Insurance representative will do a walk-through in October
- The Line Department was trained on chains and slings/making the lift, equipment grounding and ground testing on September 21, 2016

**6. RECOGNITION OF GUESTS –**

**a. Invited Speakers – (15 minute time limit)**

**b. General Public Comment (5 minute time limit) – Albert Lucero, Tim Hagaman and Meryl Witt – Mora Economic Development Committee – Russell's Discount Foods – Taking care of financial debt with help from USDA – Asking for Board Approval -** Mr. Lucero, Mr. Hagaman and Mr. Witt addressed the Board and Ms. LaRan with the objective of reopening the supermarket, take care of the debt and make every effort to remain in good standing. After further discussion, arrangements were agreed upon to make an aggressive repayment plan to have power restored. Future plans are to retain the store by re-organizing with help of interested community members.

**7. ACTION OF REGULAR MEETING MINUTES HELD ON SEPTEMBER 28, 2016 –** The Minutes of the meeting held on September 28<sup>th</sup>, 2016 were presented for review and approval. After review, **a motion to approve the Minutes as presented was made by Robert Baca and seconded by Virginia Mondragon. Motion carried unanimously.**

**8. APPROVAL OF NEW MEMBERSHIPS (MORA 22 – PECOS 22) –** A total of 44 new memberships were presented for review and approval. After review, **a motion to approve all new memberships was made by Robert Baca and seconded by Virginia Mondragon. Motion carried unanimously.**

**9. MANAGER'S REPORT**

**a. Delinquent Report –** The Delinquent Report was not available to distribute. All effort will be made to present this report for the last couple of months at our next meeting.

**b. RUS Form 7 –** RUS Form 7 was presented to the Board, although numbers were unable to be finalized prior to our meeting. A copy of completed RUS Form 7 for the month of September will be distributed during next month's meeting.

**c. Outage Report –** Ms. LaRan reported on the Outage Report for the month of September 2016. The outage affecting the most consumers, 1500, occurred South of Las Vegas for a total of 6.75 hours due to an RV opening at the sub-station. One outage, lasting for 26.5 hours, affected two consumers in the Storrie Project area due to a bad underground.

**10. FINANCE REPORT –** After some discussion, **a motion was made by Robert Baca, seconded by Virginia Mondragon, to approve the Manager's Report, approve the minutes of the Finance Meeting held earlier today to include; the approval to re-invest CD's, approval of Bolinger, Segars, Gilbert & Moss, L.L.P. as our 2016 audit firm, approval of Federated Insurance for two years, and approval to dispense with the reading of these Finance Minutes. Motion carried unanimously.**

**11. TRI-STATE TRUSTEE REPORT –** Robert Baca, Tri-State Trustee, reported on their October meeting. There was a long discussion about Tri-State being tied in, transmission side, with the Mountain West Transmission group. More discussion is to come with a possible vote. Mr. Baca

stated things are changing fast and will bring back more information to the full board next month.

**12. NMRECA TRUSTEE REPORT** - Robert M. Quintana, NMRECA Trustee, reported on the Statewide Meeting held in Las Cruces, NM on October 6<sup>th</sup> and 7<sup>th</sup>. A few of the items covered included:

- Roof-top Solar was again a topic of discussion
- Keven Groenewold's evaluation will be reviewed next month
- Jemez Electric potentially leaving NMRECA's Fund for another workers' compensation carrier
- Jerry Smith resigned as Secretary-Treasurer of the NMRECA Board of Directors. A new Secretary-Treasurer will be elected at the November 2016 Meeting

**13. ON-GOING BUSINESS**

**a. TWACS Questions** – For review and information on questions asked concerning the connection and installation of new meters.

**d. Tri-State's Power Bill & MSM Solar Bill** – Tri-State's power bill for September was \$381,189.01 and the MSM Solar bill was \$25,872.60.

**14. NEW BUSINESS**

**a. NRECA Training Courses – 963.1 "Strategic Technologies and Their Impact on Today's Cooperative" and 975.1 "Capital Credits: Legal and Financial Issues"** – After review, it was determined that no board members will be registered for these 900 level courses.

**b. Email & Letter regarding NM REC Self Insurance Fund** – The email and letter was from Ed Rougemont, NMRESIF Administrator, to NM Coops advising them of Jemez Mountain Electric Cooperative's intent to exit the NM REC Self Insurance Fund. For information only.

**c. Email and Response Letter from NMRESIF to JMEC** – Email and letter were from Ed Rougemont, NMRESIF Administrator, in response to Jemez Mountain Electric Cooperative's intent to exit the NM REC Self Insurance Fund. For information only.

**d. Letter from Larry McGraw, RUS Representative – Review & Evaluation of Cooperative** – Larry McGraw, RUS Representative, sent a letter regarding the review and Evaluation of MSMEC's electric system and facilities stating that our facilities are being adequately operated and maintained, and that the Cooperative has an effective operations and maintenance program. Mr. McGraw complimented the Interim Manager, Staff, and the Board of Directors on the work done in carrying out the maintenance program. He also expressed his appreciation for assisting him with this review.

**15. CORRESPONDENCE**

**a. Email – Tri-State's Relationship Manager** – For information only.

**b. Email – New Managers Orientation Session – Basin Electric** – For information only.

c. 2017 Tri-State Board Meeting Schedule – For information only – meeting dates made available for 2017.

d. Leandro Abeyta, CNMEC Trustee, Obituary – For information only.

**16. INFORMATION**

**a. Calendar of Events**

A motion to move into Executive Session was made by Robert Baca and seconded by Virginia Mondragon. Motion carried unanimously.

**17. EXECUTIVE SESSION**

**a. Personnel Matters**

**b. Update on Union Matters**

**c. Litigation Matters**

**d. Anixter/TWACS – Brandon Irons**

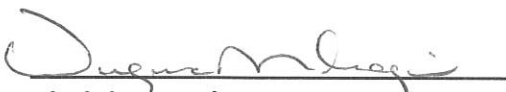
A motion to move out of Executive Session and back into regular session was made by Robert Baca and seconded by Virginia Mondragon. Motion carried unanimously.

**18. ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION – None.**

**19. OTHER BUSINESS TO COME BEFORE THE BOARD – None.**

**20. ADJOURNMENT –** A motion to adjourn today's meeting was made by Robert Baca and seconded by Virginia Mondragon. Motion carried unanimously. Meeting adjourned at approximately 2: 20 p.m.

**ATTEST:**



Virginia Mondragon  
Secretary/Treasurer



Robert M. Quintana  
Board Chairman