

MORA-SAN MIGUEL ELECTRIC COOPERATIVE, INC.
BOARD OF TRUSTEES MEETING MINUTES
JANUARY 28, 2016

The Board Meeting of Thursday, January 28, 2016 was called to order by Robert M. Quintana, Board Chairman, at 12:45 p.m.

1. ROLL CALL AND DETERMINATION OF QUORUM

Present: Robert Baca – Vice Chairman
Joseph C de Baca - Member
Virginia Mondragon – Secretary/Treasurer
James Ortiz - Member
Robert M. Quintana – Board Chairman

Others Present: LaDonna LaRan, Interim Manager/CFO
Debbie H. Alexander, Administrator

2. INVOCATION – The invocation was led by Robert Baca, Vice Chairman.

3. PLEDGE OF ALLEGIANCE – The Pledge of Allegiance was recited.

4. APPROVAL OF AGENDA – The agenda for today's meeting was presented for review and approval. After review, **a motion to approve the agenda as presented was made by Virginia Mondragon and seconded by Robert Baca. Motion carried unanimously.**

5. SAFETY REPORT – LaDonna LaRan, Interim Manager, reported on the Safety Report for the month of December 2015.

- There were no accidents or on-the job injuries to report in the Mora Office.
- An accident and on-the-job injury was reported out of the Pecos office. An employee slipped on the ice and fell on his arm.
- No near misses in either Mora or Pecos.
- There was no safety training done for the month of December.

6. RECOGNITION OF GUESTS –

- a. Invited Speakers – (15 minute time limit) - None.**
- b. General Public Comment (5 minute time limit) – None.**

7. ACTION OF REGULAR MEETING MINUTES HELD ON NOVEMBER 25, 2015 – The minutes of the meeting held on November 25, 2015 were re-submitted for approval with a minor amendment. **A motion to approve these minutes with amendment was made by Robert Baca**

and seconded by Virginia Mondragon. Motion carried. Joe C de Baca abstained as he was not yet a trustee.

ACTION OF REGULAR MEETING MINUTES HELD ON DECEMBER 29, 2015 – The minutes of the meeting held on December 29, 2015 were presented for review and approval. After review, a motion was made by Virginia Mondragon and seconded by Robert Baca. Motion carried. James Ortiz abstained as he was not present during that meeting.

ACTION OF SPECIAL MEETING MINUTES HELD ON JANUARY 14, 2016 – The minutes of the special meeting held on January 14, 2016 were presented for review and approval. A motion was made by Robert Baca, seconded by James Ortiz, to approve the minutes as presented. Motion carried unanimously.

8. APPROVAL OF NEW MEMBERSHIPS (MORA 21 – PECOS 10) – A total of 31 new memberships were presented for approval. A motion for approve 31 new memberships was made by Robert Baca and seconded by James Ortiz. Motion carried unanimously.

9. MANAGER'S REPORT

a. Delinquent Report – The Delinquent Report for the month of December 2015 was reviewed. There were 717 delinquent accounts totaling \$161,930.18. After collections, 154 of those accounts remained delinquent – for a total of \$26,045.82

b. RUS Form 7 – Operating Revenue and Patronage Capital for the month was \$995,880. Cost of Purchased Power was \$640,702 and Total Operation & Maintenance Expense \$997,267. TIER was -1.86% for the month and 1.71% YTD. OTIER = -1.88% for the month and 1.66% YTD. DSC = -0.02% for the month and 1.70% YTD and ODSC -0.03% for the month and 1.67% YTD. Number of MSMEC consumers is 10,827 and 1,944 miles of line.

c. Outage Report – Ms. LaRan reported that the number of outages for the month of December were a lot less and much improved in the number of consumers affected and time power was off. The largest outage recorded this month was in the Pecos area affecting 2000 consumers for 2.75 hours due to a broken overhead guy wire lying over the 3 phase line.

10. FINANCE REPORT – A motion to dispense of the reading of today's Finance Meeting Minutes, to approve those minutes together with the Manager's Report was made by Virginia Mondragon, seconded by James Ortiz. Motion carried unanimously.

11. TRI-STATE TRUSTEE REPORT – Virginia Mondragon, Tri-State Trustee, reported on the January meeting held in Denver. Some items covered included:

- Presentation on increasing ACRE memberships
- Closing of 2 units at San Juan
- Clean Power Plan
- Next meeting will be held on February 2nd & 3rd

12. NMRECA TRUSTEE REPORT – Robert Baca, Statewide Trustee, reported on their meeting held in Santa Fe. Some items covered included:

- RUS loan rates – 2.58% for long-term and .20% for short-term loans
- Long Rope Award nominations
- Youth Tour Deadline
- Support for House Bill 63 and Senate Bill 47

13. ON-GOING BUSINESS

a. Tri-State's Power Bill & MSM Solar Bill – Power bill for December 2015 was \$620,462.16 and solar bill was \$20,240.28. Tri-State's credit for the solar bill = \$13,747.11. YTD difference between solar bill and what Tri-State has credited is (\$96,071.64).

14. NEW BUSINESS

a. CFC Delegate Registration Card – 2016 Annual Meeting – To be consistent with other Annual Meeting voting, Robert Baca will serve as CFC voting delegate and Robert Quintana will serve as alternate.

b. KCEC Buyout Resolution Information – After some discussion and review, **a motion was made by Robert Baca and seconded by Joe C de Baca that the Board not take any action on the resolution provided. Motion carried. Virginia Mondragon abstained.**

15. CORRESPONDENCE

a. Espinoza to chair PRC in 2016 – For information only.

16. INFORMATION

a. Calendar of Events – Tri-State Meeting meetings are scheduled for February 2nd and 3rd. Director classes will also be held in on February 2nd and 3rd in Amarillo, TX. Statewide Meetings are scheduled for February 4th and 5th. NRECA Annual Meeting will be held from February 15th – 17th. Our next Finance Committee Meeting and Regular Board Meeting are scheduled for Thursday, February 25th starting at 10:00 a.m. for the Finance Meeting and 10:45 for the regular Board Meeting. The full Board was in agreement to change the time of future meetings to commence at 10:00 a.m. instead of 12 noon.

b. Tri-State Member Managers' Committee Meeting 2016 Dates – For information only.

A motion to move into Executive Session was made by Robert Baca and seconded by Virginia Mondragon. Motion carried unanimously.

17. EXECUTIVE SESSION

- a. Personnel Matters**
- b. Update on Union Matters**
- c. Fleetmatic - Presentation (approximately 3:00 p.m.)**
- d. Cost of Service Study – Follow-up Discussion**
- e. Software Update**

A motion to move out of Executive Session and back into regular session was made by Robert Baca, seconded by Virginia Mondragon. Motion carried unanimously.

18. ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION

- a. Personnel Matters – No action.
- b. Update on Union Matters – No action.
- c. Fleetmatic Presentation – A motion to give authority to Ms. LaRan to engage into a contract with Fleetmatic at \$35 was made by James Ortiz and seconded by Joe C de Baca. Motion carried unanimously.
- d. Cost of Service Study – Follow –up Discussion – No action.
- e. Software Update – No action.

19. OTHER BUSINESS TO COME BEFORE THE BOARD – None.

20. ADJOURNMENT – A motion to adjourn was made by Robert Baca, seconded by Joe C de Baca. Meeting adjourned at 4:18 p.m.

ATTEST:


Virginia Mondragon
Secretary/Treasurer


Robert M. Quintana
Board Chairman