

**MORA-SAN MIGUEL ELECTRIC COOPERATIVE, INC.**  
**BOARD OF TRUSTEES MEETING MINUTES**  
**MAY 19, 2016**

The meeting of Thursday, May 19, 2016 was called to order at 11:00 a.m. by Robert M. Quintana, Board Chairman.

**1. ROLL CALL AND DETERMINATION OF QUORUM**

**Present:**       **Robert Baca**  
                      **Joseph C de Baca**  
                      **Virginia Mondragon**  
                      **Robert Quintana**

**Others**           **LaDonna LaRan, Interim General Manager/CFO**  
**Present:**       **Debbie H. Alexander, Administrator**

**Absent:**         **James Ortiz, Member**

**2. INVOCATION** – The invocation was led by Robert Baca, Vice Chairman.

**3. PLEDGE OF ALLEGIANCE** – The Pledge of Allegiance was recited by all present.

**4. APPROVAL OF AGENDA** – The Agenda was presented for review and approval. The following was added to the Agenda: #10 – Finance Report – a. Approval of Annual Meeting Entertainment Expense; # 15 – Correspondence – a. Email from Jennifer Goss, Tri-State; and #17 - Executive Session – e. Powerline Discussion. **A motion to approve today's agenda with amendments was made by Robert Baca and seconded by Virginia Mondragon. Motion carried unanimously.**

**5. SAFETY REPORT** – The Safety Report was reviewed. Ms. LaRan reported that there were no accidents, no near misses, nor on-the-job injuries in Mora or Pecos for the month of April. Safety Training for the Mora crew took place on April 19<sup>th</sup> conducted by Federated. Garrick Martinez, George Valdez and Isaiah Romero attended training on Recloser and Fuse Coordination on April 7<sup>th</sup> and 8<sup>th</sup>. Other training was held on April 27<sup>th</sup> on the following: Energized Substation work on Transformers and Regulator Operations/Connections; Care & Use of Insulated Tools; and Stress Management.

**6. RECOGNITION OF GUESTS –**

- a. Invited Speakers – (15 minute time limit) - None.**
- b. General Public Comment (5 minute time limit) – None.**

**7. ACTION OF REGULAR MEETING MINUTES HELD ON APRIL 26, 2016** – The Minutes of the Regular Monthly Meeting held on April 26, 2016 were presented for review and approval. After review, the Minutes will be amended to add the following on page 3 under the Tri-State Trustee Report – Recognized Directors leaving Tri-State **Executive Committee** – Tony Casados, NORA Electric, and Joseph Herrera, Socorro Electric. **A motion to approve the Minutes with amendment was made by Virginia Mondragon, seconded by Robert Baca. Motion carried unanimously.**

**8. APPROVAL OF NEW MEMBERSHIPS (MORA 19 – PECOS 19)** – A total of 38 new memberships were presented for approval. After review, **a motion was made by Robert Baca, seconded by Virginia Mondragon, to approve all new memberships. Motion carried unanimously.**

**9. MANAGER’S REPORT**

**a. Delinquent Report** – The Delinquent Report for April was reviewed. There were 720 delinquent accounts totaling \$209,963.87. After collections, 127 accounts remained unpaid totaling \$31,195.18.

**b. RUS Form 7** – Ms. LaRan reported that Operating Revenue and Patronage Capital for the month was \$982,137, Cost of Purchased Power \$487,386 and Total Operation & Maintenance Expense was \$782,305. Patronage Capital or Margins for the month was \$65,603 and \$258,488 YTD. MSMEC has 10,862 consumers and 1945 miles of line. TIER for the month was 2.58% and 2.48% YTD; OTIER was 2.57% and 2.41% YTD; DSC = 2.19% and 2.04 YTD; and ODSC 2.18% and 2.04% YTD.

**c. Outage Report** – There was a short review of the Outage Report for April 2016. An outage affecting four consumers in Gallinas lasted for ten and a half hours after a tree fell on the line. Another outage in the Maestas Canyon/Gascon/Ledoux area, affected 300 consumers for six hours due to snow on power lines.

**10. FINANCE REPORT** – After a short discussion, **a motion was made by Robert Baca to approve the Annual Meeting entertainment expense, dispense with the reading of the Minutes of the Finance Meeting held earlier today and approve the Manager’s Report. Virginia Mondragon seconded that motion. Motion carried unanimously.**

**11. TRI-STATE TRUSTEE REPORT** – Virginia Mondragon, Tri-State Trustee, reported on their May Meeting. A few of the items covered included:

- Don Wolberg returns to the board representing Socorro Electric
- Power campaign receives award for best total communication program
- Tri-State Board approved a name change of Tri-State’s mining subsidiary, Western Fuels-Colorado, LLC to Elk Ridge Mining and Reclamation, LLC
- Strategic planning will be held on June 6<sup>th</sup> and 7<sup>th</sup>

**12. NMRECA TRUSTEE REPORT** – Robert Baca, NMRECA Trustee, reported that the Statewide Annual Meeting will be held in Ruidoso, NM on May 24<sup>th</sup>, 25<sup>th</sup>, and 26<sup>th</sup>, 2016.

**13. ON-GOING BUSINESS**

**a. Discussion on Meter Loops, Temporary Power and Inspections** – Tabled until next month.

**b. Tri-State's Power Bill & MSM Solar Bill** – The monthly bills were reviewed. Tri-State bill was \$460,393.11; MSM Solar bill was \$26,993.16 minus the credit from Tri-State of \$16,297.72.

**14. NEW BUSINESS**

**a. Annual Meeting Discussion – June 25, 2016** – There was some discussion related to this year's Annual Meeting, which will be our 75<sup>th</sup> Anniversary. Topics discussed were the cover page of our Annual Report and what will be included in report, meal suggestions and attendance.

**b. Tri-State – PURPA Information & Board Resolution – Approving Waiver Petition with Tri-State for Qualified Facilities** – The information on PURPA and the Board Resolution was reviewed. Further review will take place before a decision is made whether or not to approve the resolution.

**15. CORRESPONDENCE**

**a. Email from Jennifer Goss, Tri-State** – For information only.

**16. INFORMATION**

**a. Calendar of Events** – Tri-State Meeting will be held on June 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup>. MSMEC Regular Finance & Board Meetings are scheduled for June 21<sup>st</sup>. Statewide Meeting is scheduled for June 23<sup>rd</sup> & 24<sup>th</sup>. MSMEC Annual Meeting is scheduled for Saturday, June 25<sup>th</sup> starting at 9:00 a.m. at the Mora High School Gym.

**A motion to move into Executive Session was made by Robert Baca, seconded by Joe C de Baca. Motion carried unanimously.**

**17. EXECUTIVE SESSION**

- a. Personnel Matters**
- b. Update on Union Matters**
- c. Continuation on Proposed Bylaw Review**
- d. Cost of Service Study Discussion**


**A motion to move back into Regular Session was made by Robert Baca and seconded by Joe C de Baca. Motion carried unanimously.**


**18. ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION** – No action taken.

**19. OTHER BUSINESS TO COME BEFORE THE BOARD**

20. ADJOURNMENT – A motion to adjourn today’s meeting was made by Joe C de Baca and seconded by Robert Baca. Motion carried unanimously. Meeting adjourned at approximately 2:30 p.m.

ATTEST:

  
Virginia Mondragon  
Secretary/Treasurer

  
Robert M. Quintana  
Board Chairman